

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – In-Person & Virtual by Zoom
Thursday, January 23, 2025
12pm - Noon

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Call to Order/Welcome	Eddie Davis	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meetings	Eddie Davis	
• September 26, 2024 (ACTION ITEM)		Attached
LRWDB Chair's Report	Eddie Davis	
• Ad hoc Committee on Performance, Compliance & Resolution	Bryan Day	
• LRWFC Partners Advisory Committee	Earnest Merritt	Attached
• EEO Officer Appointment (ACTION ITEM)	Rani Cooksey	
WIOA Provider's Report	Rani Cooksey	Attached
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
Other Business	Eddie Davis	
• Meeting Schedule:		
○ Full Board – February 27, 2025		
Announcements - Adjourn	Eddie Davis	

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 – Little Rock Workforce Center
February 27, 2025 – 12:00-1:30pm

Call to Order	Eddie Davis	
Taping of Meeting	Eddie Davis	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meeting (ACTION ITEM)	Eddie Davis	
• August 15, 2024		Attached
Ratify Actions of the Executive Committee (1/23/25)	Eddie Davis	
• The Executive Committee appointed Rani Cooksey as EEO Officer (ACTION ITEM)		
LRWDB Chair's Report	Eddie Davis	
• Introduction of Antwan Phillips, Liaison for CEO Mayor Scott	Eddie Davis	
• LRWDB Standing Committees		
○ Partners Advisory Committee	Earnest Merritt	
○ Youth Committee	Chair - Vacant	
○ Persons with Disabilities Committee	Darlene Owens	
○ Performance, Compliance & Resolution (ad hoc)	Eddie Davis	
○ WIOA Title I & OSO RFP Review Panel (ad hoc)	Eddie Davis	
WIOA Service Provider's Report	Rani Cooksey	Handout
• PY24 Local Goals Status Report		
• Pathway Home 3 Reentry Grant Status Report		
• Participant Success Story – Krystal Rivera	Krystal Rivera	
• https://www.ualpublicradio.org/local-regional-news/2025-01-16/nonprofit-teaches-culinary-arts-to-help-arkansans-overcome-cycles-of-poverty		
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
• Financial Report (ACTION ITEM)		Handout
Announcements - Adjourn	Eddie Davis	

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – In-Person & Virtual by Zoom
Thursday, March 27, 2025
12pm - Noon

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Call to Order/Welcome	Eddie Davis	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meetings	Eddie Davis	
• January 23, 2025 (ACTION ITEM)		Attached
LRWDB Chair's Report	Eddie Davis	
• Ad hoc Committee on Performance, Compliance & Resolution	Bryan Day	
• LRWFC Partners Advisory Committee	Earnest Merritt	Attached
• Update on Services to People With Disabilities Committee	Darlene Owens	
WIOA Provider's Report	Rani Cooksey	Attached
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
Other Business	Eddie Davis	
• Meeting Schedule:		
○ Full Board – April 24, 2025		
Announcements - Adjourn	Eddie Davis	

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 – Little Rock Workforce Center
April 24, 2025 – 12:00-1:30pm

Call to Order	Eddie Davis	
Taping of Meeting	Eddie Davis	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meeting (ACTION ITEM)	Eddie Davis	
• February 27, 2025		Attached
Ratify Actions of the Executive Committee (3/27/25)	Eddie Davis	
• The Executive Committee authorized ED Monagle to issue RFP for Audit Services (ACTION ITEM)		
LRWDB Chair's Report	Eddie Davis	
• Introduction of Angelica Holmes, UA-PTC Project Coordinator Goldman Sachs 10,000 Small Businesses Southeast Region	Eddie Davis	
• LRWDB Standing Committees		
○ Partners Advisory Committee	Earnest Merritt	
○ Youth Committee	Chair - Vacant	
○ Persons with Disabilities Committee	Darlene Owens	
○ Performance, Compliance & Resolution (ad hoc)	Eddie Davis	
○ WIOA Title I & OSO RFP Review Panel (ad hoc)	Eddie Davis	
WIOA Service Provider's Report	Rani Cooksey	Handout
• PY24 Local Goals Status Report		
• Pathway Home 3 Reentry Grant Status Report		
• May 2025 Activities & Events		
• Participant Success Story – Lisette Hernandez		
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
• Financial Report (ACTION ITEM)		Handout
Announcements - Adjourn	Eddie Davis	

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – In-Person & Virtual by Zoom
Thursday, May 22, 2025
12pm - Noon

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Call to Order/Welcome	Eddie Davis	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meetings	Eddie Davis	
• March 27, 2025 (ACTION ITEM)		Attached
LRWDB Chair's Report	Eddie Davis	
• Ad hoc Committee on Performance, Compliance & Resolution	Bryan Day	
• Ad hoc Committee on LRWDB Officer Nominations	Darlene Owens	
• Ad hoc Committee on RFP Review Panel of WIOA Services	Kathy Fulks	
• LRWFC Partners Advisory Committee	Earnest Merritt	Attached
• Update on Services to People with Disabilities Committee	Darlene Owens	
WIOA Provider's Report	Rani Cooksey	Attached
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
Other Business	Eddie Davis	
• Meeting Schedule:		
○ Full Board – April 24, 2025		
Announcements - Adjourn	Eddie Davis	

May 24, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. On 4/22/25 the LRWDB received from AWC the PY23 WIOA Program and Financial Monitoring report containing three program and six financial findings. The LRWDB had until 5/21/25 to respond, but has requested a 9-day extension.
2. On 4/28/25 the LRWDB responded to a Letter of Non-Compliance from AWC the requested and required new or modified local board certification documents. The LRWDB has not received acknowledgement or local certification approval.
3. The LRWDB Request for Proposals for WIOA OSO and Title IB Services to Adult, Youth and Dislocated Workers were due 4/28/25. The only response to the RFP was from our current provider, Equus Workforce Solutions. The AWC staff granted us permission to use our Sole Source Provider procurement policy.
4. In a request made on 5/3/25, Governor Sanders requested a disaster declaration for 39 counties, including Pulaski, for the set of severe storms, which Trump has not yet approved. It would allow LRWDB and CLR to apply for an NDWG.

II. Outreach, Training and Attendance.

1. On 4/29/25 the LRWDB and Equus attended a virtual AWC Weekly Transitions meeting hosted by the AWC to address issues and concerns for their transition to a new, locally responsible WIOA One-Stop Operator model.
2. On 5/1/25 the LRWDB, working with the AWC Reemployment Dept., helped resolve an overpayment issue between a Little Rock non-profit entity and UI, making possible a \$9,000 refund that the entity needed for fundraising events.
3. On 5/9/25 the LRWDB and City of Little Rock (CLR) concluded the financial pre-review for the PY23 audit, enabling FORVIS Mazars to commence the audit.
4. On 5/19/25 Equus, the LRWDB, together with the CAPDD ordered 5,000 information booklets as part of its \$15K PY23 Outreach Grant by AWC.
5. On 5/15/25, LRWDB received an email from AR Commerce-AWC Carl Danley resulting in an agreement to review and modify the LRWFC MOU/IFA model.
6. On 5/15/25 the LRWDB Executive Director conducted the Ad Hoc Nominating Committee. The following members were selected for nomination: Chair, Eddie Davis; Vice Chair, Christie Ison; Secretary/Treasurer, Darlene Owens.

III. Budget and Financials – A financial report is not required for Executive Comm. mtgs.

IV. Next Steps –

1. The LRWDB RFP Review Panel will conduct a Cost Analysis for WIOA Title I and OSO funding proposals received by Equus Workforce Solutions and prepare a report and recommendation for the meeting of the full board on June 26, 2025.
2. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
3. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

April 24, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 4/5/25 President Trump approved Emergency Declarations for AR, KY and TN for Severe Storms, Tornadoes and Flooding that started 4/2/25, and continue. LRWDB was informed by AWC that FEMA is in AR assessing the situation for declaring a major disaster. That would allow LRWDB to apply for an NDWG. FEMA has recently denied AR this Major Disaster Declaration - Individual and Public Assistance the tornadoes of 3/14-15/25. Governor Sanders has appealed.
2. On 4/11/25 the LRWDB received a Letter of Non-Compliance from AWC that stated the LRWDB must submit its local board certification documents by 4/28/2025 or face potential restrictions on access to WIOA funding sources.
3. *The LRWDB Request for Proposal for WIOA OSO and Title IB Services to Adult, Youth and Dislocated Workers are due 4/28/25.

II. Outreach, Training and Attendance.

1. *On 4/1/25 the LRWDB, AWC, the Little Rock Workforce Center, Rock City Reentry, and so many of its partners appear in "Help Yourself", Volume 6 Issue 1, a community resource directory, providing resource information and contacts.
2. On 4/14/25 Equus and the LRWDB ordered four (4) pop-up/pull-up banners for job fairs, hiring events and the LRWFC. Both have been working together with the CAPDD as part of its spending on the \$15K PY23 Outreach Grant by AWC.
3. *On 4/15/25 the City of Little Rock (CLR) informed LRWDB that talks with FORVIS Mazars concluded with them agreeing to perform the PY23 audit.
4. On 4/15/25, after an in-person meeting the day before, the LRWDB sent an email to AR Commerce-AWC rejecting the proposed draft of the LRWFC IFA and MOU documents, citing multiple incongruities to previous and current data.
5. On 4/16/25 the LRWDB and Equus attended a virtual meeting hosted by the City of Little Rock Dept of Community Programs concerning support for their SYEP. The LRWFC will offer job fairs, career exploration events, outreach and links.
6. On 4/17/25 the LRWDB attended a meeting with the City of Little Rock Grants Department at the CLR about their search for funds to support youth programs and initiatives to address the violence in our schools and community by youth.

III. Budget and Financials – *A financial report is attached for approval.

IV. Next Steps –

1. *The LRWDB RFP for Title I funding: Proposals due: 4/28/25; Possible proposal presentations: 5/5-9/25; Contract Award: 5/22/25; Contract transition (if needed) and negotiation: 5/22-6/30/25; Contract start date: 7/1/25.
2. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
3. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

March 27, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 3/10/25 the LRWDB published a Request for Proposal for WIOA OSO and Title IB Services to Adult, Youth and Dislocated Workers. The RFP was made available on 3/18/25, and proposals are due 4/28/25.
2. On 3/14/25 LRWDB, Equus and Partners submitted a PH6 (Pathway Home 6) reentry grant to DOL-ETA of \$4M to serve 400 individuals.
3. On 3/14/25 the LRWDB officially received a notice of final determination and debt collection letter notice from AWC that findings from the PY20 WIOA Monitoring Report will be considered resolved with a payment of \$17,953.90.

II. Outreach, Training and Attendance.

1. *On 2/17/25 the LRWDB provided outreach to employers on page 33 of Capital Assets – LRRCC Business Guide, published annually by the AR Business Publishing Group with the intent to attract and sustain employers to Central AR.
2. On 3/4/25 the LRWFC hosted a job fair for employees being laid off from AR Blue Cross-Blue Shield. The event was 9am-3pm in room 190 of the LRWFC.
3. On 3/5/25 the LRWFC Business Advisory Team met and discussed many topics.
4. On 3/12/25 Equus represented the LRWDB at the UA-PTC Workforce Summit and Open House held at UA-PTC's Main Campus in North Little Rock.
5. On 3/20/25 the LRWDC Partners Advisory Committee met and discussed the restructuring changes coming to the AR Dept of Commerce (see notes attached.)
6. On 3/21/25 the LRWDB attended a virtual meeting by AWC, where it explained the staff reorganization of the AWC and potential impact on workforce centers.
7. On 3/25-26/25 the LRWDB sent a draft of the LRWFC IFA and MOU document to its AR Commerce-AWC partners for initial review and comments.
8. The IRS-certified Free Tax Assistance Site hosted by the LRWDC on Tues-Thur. from 11am to 2pm will end a littler earlier than expected on March 30, 2025.

III. Budget and Financials – *No financial report is presented to Executive Committee.

IV. Next Steps –

1. *The LRWDB bidders conference on 4/7/25 at 2pm CST pertaining to the RFP for Title I funding; deadline for questions: 4/18/25; Proposals due: 4/28/25; Possible proposal presentations: 5/5-9/25; Contract Award: 5/22/25; Contract transition (if needed) and negotiation: 5/22-6/30/25; Contract start date: 7/1/25.
2. While the other RFP is being generated, LRWDB is considering putting out for bid the contract for Financial Audit Services, currently with Forvis Mazars, LLP.
3. The LRWDB will submit the PY23 Annual Report and Permanent File Report.
4. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
5. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

February 27, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 12/14/24 the new Equus Project Director for LR, Rani Cooksey, took over duties from Sheena Fluker, who will remain available to coach in the short term.
2. From 1/1/25 to 2/14/25 LRWDB and Equus staff will build and submit a PH6 (Pathway Home 6) reentry grant to DOL-ETA of \$4M to serve 400 individuals. Meetings with current partners are ongoing: PCRDF, UA-PTC & Our House (2/12/25); ACC & DOC (2/13/25); ACEF & AGCA (2/12/25); Pathway to Freedom (2/20/25); RCA & Restore Hope AR (2/24/25); PCSO (2/26/25).
3. On 2/21/25 the LRWDB officially received notice from AWC that all findings from the PY19 WIOA Monitoring Report are considered resolved.

II. Outreach, Training and Attendance.

1. *From 1-28-25 through 4-15-25, the LRWDC will host an IRS-certified Free Tax Assistance Site on Tues-Thursdays from 11am to 2pm in the Computer Lab in Room 174. The free site is staffed by the Arkansas Community Organization.
2. *On 1/30/25 the LRWDB and Equus hosted a Meet n' Greet for new and recently approved training providers from 2-3pm in room 190 of the LRWFC.
3. *On 2/4/25 the LRWDB attended ADWS-AWC Local Director's T/A Session, where it reported out on the use of the AWC 2024 Outreach Grant of \$15K.
4. On 2/14-21/25 the LRWDB met with AWC again to address/resolve some new concerns with the Board Certification process, and feels it now has a clear path for submitting to the CEO and AWC for final approval by the Governor's office.
5. On 2/18-20/25 the LRWDC was closed due to the winter weather event and the closing of the school district, requiring staff to work remotely. The LRWDC and City were reopened on 2/21/25, however, the school districts remained closed.
6. On 1/25-26/25 the LRWDB had City of Little Rock finance staff in office for a review and correction of its account balances toward requesting a DOL NICRA.
7. *On 1/28/25 the LRWDB attended the CSI Academy graduation at PCRDF.

III. Budget and Financials – *A financial report is presented for review and approval.

IV. Next Steps –

1. On 3/4/25 the LRWDB will attend ADWS-AWC Local Director's T/A Session.
2. *The LRWDB will publish the RFP for its new cycle of Title I funding for WIOA Adult, Dislocated and Youth Services and One-Stop Operator Services by 3-9-25.
3. While the other RFP is being generated, LRWDB is considering putting out for bid the contract for Financial Audit Services, currently with Forvis Mazars, LLP.
4. The LRWDB will submit the PY23 Annual Report and Permanent File Report.
5. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
6. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

January 23, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 12/3/24 the PH3 Reentry Grant conducted its final Future Fit graduation of ten students at PCRDF, bringing the total to 72 individuals that received this certification. Ms. Raegon Sharp of Rep. French Hill's office was in attendance.
2. *On 12/14/24 the new Equus Project Director for LR, Rani Cooksey, took over duties from Sheena Fluker, who will remain available to coach in the short term.
3. *On 1/21/25 through 4/14/25, the LRWDC will host an IRS-certified Free Tax Assistance Site on Tues-Thursdays from 11am to 2pm in the Computer Lab in Room 174. The free site is staffed by the Arkansas Community Organization.

II. Outreach, Training and Attendance.

1. *On 1/3/24 the LRWDB announced its Services to Employers in the ABPG 2025 Arkansas Book of Lists on page 62. A copy has been provided for each member.
2. On 1/7/25 the LRWDB attended ADWS-AWC Local Director's T/A Session.
3. On 1/8/25 the LRWDB, Equus and other partner staff attended the Pathway Home 3 PY24 Quarter 1 Performance Review, where it excelled above all others.
4. On 1/8-9/25 the LRWDB hosted the AARP VITA Site Program for the 2024-2025 Free Tax-Filing Assistants Annual Training, with 30 in attendance.
5. On 1/13/25 the LRWDB learned that the Board Certification form submitted to ADWS-AWC had not been reviewed or submitted to the Governor's office for approval. LRWDB and AWC are working to address/resolve the new concerns.
6. On 1/14/25 the LRWDB met with the UALR Provost and the Interim Vice-Chancellor to revitalize the partnership and re-establish programs on the ETPL.
7. On 1/14/25 the LRWDB met with Hispanic advocacy group AU to discuss and prepare for impending INA raids and deportations of Hispanic workers.
8. On 1/15/24 the LRWDB coordinated a tour and visit from the USGAO to review Title I and Title III support of local efforts to serve people with disabilities.
9. *On 1/27/25 the LRWDC will host the City of Little Rock for a Job Fair from 10am-1pm; on 1/30/25, Easterseals will be hiring from 10am-2pm.
10. *On 1/30/25 the LRWDB and Equus will host a Meet n' Greet for new and recently-approved training providers from 2-3pm in room 150 of the LRWFC.

III. Budget and Financials – No financial report presented for Executive Committee mtg.

IV. Next Steps –

1. On 2/4/25 the LRWDB will attend ADWS-AWC Local Director's T/A Session.
2. The LRWDB will submit the PY23 Annual Report and Permanent File Report.
3. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
4. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 – Little Rock Workforce Center
June 26, 2025 – 12:00-1:30pm

Call to Order	Eddie Davis	
Taping of Meeting	Eddie Davis	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meeting (ACTION ITEM)	Eddie Davis	
• April 24, 2025		Attached
Ratify Actions of the Executive Committee (5/22/25)	Eddie Davis	
• There were no actions taken by the Executive Committee		
LRWDB Chair's Report	Eddie Davis	
• LRWDB Standing and Ad Hoc Committees		
○ LRWDB Officers Nominating Committee (ACTION ITEM)	Kathy Fulks	
▪ Eddie Davis – Chair		
▪ Christie Ison – Vice-Chair		
▪ Darlene Owens – Secretary/Treasurer		
▪ Nominations from the Floor		
○ WIOA Title I & OSO RFP Review Panel (ACTION ITEM)	Eddie Davis	Attached
▪ Cost-Analysis Conducted		
▪ Recommend PY25 Contract with Equus Workforce Solutions using Sole Source Procurement method		
○ Performance, Compliance & Resolution (ad hoc)	Eddie Davis	
○ Partners Advisory Committee	Chair - Vacant	
○ Youth Committee	Chair - Vacant	
○ Persons with Disabilities Committee	Darlene Owens	
WIOA Service Provider's Report	Sheena Fluker	Handout
• PY24 Local Goals Status Report		
• June 2025 Activities & Events		
• Participant Success Story		
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
• Financial Report/PY25 Annual Budget (ACTION ITEM)		Handout
Announcements - Adjourn	Eddie Davis	

June 26, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. On 5/20/25 LRWDB RFP Review Panel conducted a Cost Analysis for WIOA Title I and OSO funding proposals received by Equus Workforce Solutions and reports its recommendation for the meeting of the full board on 6/26/25. AWC granted permission to use the Sole Source Provider procurement policy.
2. On 5/27/25 the LRWDB received acknowledgement of its response to a Letter of Non-Compliance from AWC for modified local board certification documents. The LRWDB has not yet received PY24 local board certification approval.
3. *On 6/5/25 the LRWDB, working with the AWC, Equus and the City of Little Rock, submitted an initial NDWG request for \$850K for disaster cleanup, etc.
4. On 6/17/25 the LRWDB responded to the PY23 WIOA Program and Financial Monitoring report; it had requested and received a 12-day extension from AWC.

II. Outreach, Training and Attendance.

1. On 5/30/25 the LRWFC recognized LRWDB member Earnest Merritt with a retirement reception in his honor. The AWC Asst. Director, LRWDB Executive Director, and several of his former work colleagues spoke to his many qualities.
2. On 6/2/25 the LRWDB Executive Director was the guest of the KABF 88.3 Radio program 'Truth and Justice' hosted by Larry Westmoreland. He discussed the WIOA work development programs and other partner services at the Center.
3. On 6/3/25 the LRWDB and Equus attended the AWC virtual local directors meeting hosted by the AWC to address JC issues at federal level, waivers, recent local transitions, PY23 funding closeouts, business services, grants and policies.
4. *On 6/3/25 the LRWDB, working with Equus and the AWC, helped respond to the "pause" of federal support for Job Corps, closing the Little Rock Center and displacing 8 potential co-enrolled students. Three (3) remain at Shorter College.
5. On 6/6/25, LRWDB met with AR Commerce-AWC Carl Danley to review and modify the LRWFC MOU/IFA model. Agreement was reached on allotted space, and we will move toward having signatures for 7/1/25 start of new program year.
6. On 6/9-18/25 the AWC conducted its annual PY24 monitoring visit of Equus and the LRWDB, providing valuable information to resolve issues & avoid findings.
7. *On 6/13/25 the Rock City Reentry Program was selected by Equus as the single program in the production of a short video of participant Gilbert Jesse's success story, interviewing the LRWDB Executive Director and Equus RCRP Manager.

III. Budget and Financials – A financial report/PY25 Budget is attached.

IV. Next Steps –

1. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
2. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – In-Person & Virtual by Zoom
Thursday, July 31, 2025
12pm - Noon

PAGE

Call to Order/Welcome	Eddie Davis	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meetings	Eddie Davis	
• May 22, 2025 (ACTION ITEM)		Attached
LRWDB Chair's Report	Eddie Davis	
• Ad hoc Committee on Performance, Compliance & Resolution	Bryan Day	
• Executive Session – to discuss a personnel issue	Eddie Davis	
• LRWFC Partners Advisory Committee	Dollie Fountain	Handout
• Update on Services to People with Disabilities Committee	Rolanda Haynes	
WIOA Provider's Report	Rani Cooksey	Attached
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
Other Business	Eddie Davis	
• Meeting Schedule:		
○ Full Board – August 28, 2025		
Announcements - Adjourn	Eddie Davis	

July 31, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 6/26/25 The LRWDB was notified that it had been awarded a USDOL Pathway Home 6 Reentry Grant of \$4M to serve 400 participants starting 7/1/25. The USDOL had embargoed local release of this information until now.
2. *On 6/26/25 the LRWDB received confirmation from AWC, on behalf of the Governor of Arkansas, that the LRWDB certification documents were accepted & the LRWDB has been certified from 7/1/24-6/30/26, a long-anticipated result.
3. *On 7/25/25 the LRWDB was informed by the AWC that its initial NDWG request for \$850K for disaster cleanup, etc., has been approved by the USDOL. Those two entities will partner closely with Equus and the City of Little Rock.

II. Outreach, Training and Attendance.

1. *On 7/1/25 the LRWDB and Arkansas Business contracted to feature the name & services of the LRWFC as a banner on their website Jobs Page for the months of July and again in October, funded by the \$15K Outreach Grant from AWC.
2. *On 7/8/25 Equus held a WIOA Recruitment Fair in which over 120 people attended. The fair provided attendees with access to WIOA program staff who aided them in the enrollment process and in completing initial applications.
3. On 7/11/25 the LRWDB met with senior management at AR Commerce-AWC on the timeline of submitting a draft of the LRWFC MOU/IFA by 7/31/25. We will establish an IFA for PY24 and a new MOU for PY25 starting 7/1/25.
4. *On 7/16/25 the Business Advisory Team (BAT) met about Employer Outreach.
5. On 7/18/25 the LRWDB and Equus met with the AWC Monitoring Team for an Exit Interview covering the annual monitoring visit which occurred 6/9-18/25.
6. On 7/21/25, LRWDB met with Dr. Aaron Duvall, UALR Executive Director of Workforce Development to reestablish contact and eligibility for UALR programs and courses to be on the Eligible Training Provider's List (ETPL).
7. On 7/24/25 the auditing firm of FORVIS Mazars informed LRWDB and the City of LR that it should be able to wrap up the PY23 Financial Audit by 8/1/25. Staff of the LRWDB have diligently uploaded requested documents and answers.
8. *On 7/31/25 the LRWDB and Equus have partnered with Potluck Food Rescue, AIPL, Growing Urban Farmers, et al in hosting 2 center wide trainings on Food Insecurity in Arkansas, where participants will learn what it is, how to recognize it, and how to extend the longevity of food, receiving two free bags of groceries!

III. Budget and Financials – A financial report to be provided at LRWDB's August mtg.

IV. Next Steps –

1. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
2. The LRWDB will submit to DOL a request for a Negotiated Indirect Cost Rate.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 – Little Rock Workforce Center
August 28, 2025 – 12:00-1:30pm

Call to Order	Eddie Davis	
Taping of Meeting	Eddie Davis	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meeting (ACTION ITEM)	Eddie Davis	
• June 26, 2025		Attached
Ratify Actions of the Executive Committee (7/31/25)	Eddie Davis	
• There were no actions taken by the Executive Committee		
LRWDB Chair's Report	Eddie Davis	
• WIOA Policy Review and Updates	Eddie Davis	
▪ Supportive Services Policy (ACTION ITEM)		Attached
▪ ITA Policy (ACTION ITEM)		Attached
▪ LRWDB Bylaws – Process for active board participation (ACTION ITEM)		Attached
▪ Reasonable Accommodations Policy – Equus/EEO Visit (ACTION ITEM)		Attached
▪ Equus Complaint and Grievance Policy update (ACTION ITEM)		Attached
• PY25 Budget Revision – to reflect USDOL PH6 Reentry Grant (ACTION ITEM)		Attached
○ Performance, Compliance & Resolution (ad hoc)	Eddie Davis	
○ Partners Advisory Committee	Dollie Fountain	
○ Youth Committee	Chair - Vacant	
○ Persons with Disabilities Committee	Darlene Owens	
WIOA Service Provider's Report	Rani Cooksey	Attached
• PY25 Current Local Goals Status Report		
• August 2025 Activities & Events		
• Participant Success Story - Video		
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
• Financial Report/PY25 Financial Status Report (ACTION ITEM)		Attached
Announcements - Adjourn	Eddie Davis	

August 28, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 6/26/25 The LRWDB was notified that it had been awarded a USDOL Pathway Home 6 Reentry Grant of \$4M to serve 400 participants starting 7/1/25. The USDOL had embargoed local release of this information until 7/23/25.
2. *On 6/26/25 the LRWDB received confirmation from AWC, on behalf of the Governor of Arkansas, that the LRWDB certification documents were accepted & the LRWDB has been certified from 7/1/24-6/30/26, a long-anticipated result.
3. *On 8/04/25 the LRWDB received provisional certification from AWC for Comprehensive Center status, pending the successful completion of, and obtaining signatures on, a current MOU/IFA being developed by 11/3/25.
4. *On 8/20/25 the LRWDB submitted its full NDWG application for \$1M for disaster cleanup. The LRWDB will partner closely with the City of Little Rock.

II. Outreach, Training and Attendance.

1. *On 7/1-31/25 the LRWDB & services of the LRWFC were featured as a banner on the Arkansas Business website Jobs Page. There were 20,535 Impressions, 14 Clicks, and a click-through rate of .07% - which I'm told is not bad. We will again be featured in October, funded by the \$15K Outreach Grant from AWC.
2. On 7/31/25 the LRWDB submitted a draft of the LRWFC MOU/IFA and will follow up with AR Commerce-AWC staff to work out imperfections and gather signatures. The IFA for PY24 and a new MOU for PY25 will start 7/1/25.
3. On 8/12 & 19/25 the LRWDB and Equus RCRP met with upper mgmt. of AWC to discuss our RCRP history and successes as a model for a state pilot program.
4. On 8/19/25 the LRWDB learned that a slight delay had occurred in the wrap up of the PY23 Financial Audit anticipated by 8/1/25 by FORVIS Mazars.
5. On 8/20/25, the LRWFC Partners Advisory Committee met to discuss a variety of issues within the center ranging from the smoking area to Spirit Week.
6. On 8/20/25 the LRWDB met with the AWC Monitoring Team for a follow-up from the PY23 finding concerning the Participation Process in the Bylaws.
7. *On 8/30/25 the LRWDB and Equus will again partner with Potluck Food Rescue, AIPL, Growing Urban Farmers, et al in hosting a citywide Free Market at the LRWFC, where the public will receive free bags of groceries!

III. Budget and Financials – A revised budget and current financial report are provided.

IV. Next Steps –

1. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
2. The LRWDB will submit a request for a Negotiated Indirect Cost Rate on PY23.

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – In-Person & Virtual by Zoom
Thursday, September 25, 2025
12pm - Noon

PAGE

Call to Order/Welcome	Eddie Davis	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meetings	Eddie Davis	
• July 31, 2025 (ACTION ITEM)		Attached
LRWDB Chair's Report	Eddie Davis	
• Ad hoc Committee on Performance, Compliance & Resolution	Bryan Day	
• 2026 Health/Medical Insurance Plan for LRWDB Staff (handout)	Eddie Davis	(ACTION ITEM)
• LRWFC Partners Advisory Committee	Dollie Fountain	
• Update on Services to People with Disabilities Committee	Darlene Owens	
• Update on Youth Services Council	W.J. Monagle	
WIOA Provider's Report	Rani Cooksey	Attached
Executive Director's Report	W.J. Monagle	
• Activity Report (ACTION ITEM)		Attached
Other Business	Eddie Davis	
• Meeting Schedule:		
○ Full Board – October 23, 2025		
Announcements - Adjourn	Eddie Davis	

September 25, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 9/15/25 The LRWDB and the City of Little Rock hosted a joint media event to announce the \$4M USDOL Pathway Home 6 Reentry Grant to serve 400. The announcement was featured on all major TV stations, radio and was the top story in the Arkansas section of the Arkansas Democrat-Gazette on 9/16/25.
2. On 9/19/25 the LRWDB received notice from JTSFS, the insurance brokerage firm, that the City of Little Rock is moving to a self-funded health and medical plan in 2026. It is unlikely that the LRWDB can move to such a plan with the CLR. JTSFS will explore small group options but anticipates a 15% increase.
3. *On 9/19/25 the LRWDB received from AWC its initial NDWG-AR25-81 subgrant award amount of \$195,302.26 for disaster cleanup. The final grant will be \$909.5K and the LRWDB will partner closely with the City of Little Rock.

II. Outreach, Training and Attendance.

1. *On 8/30/25 the LRWDB and Equus partnered with Potluck Food Rescue, AIPL, Growing Urban Farmers, et al in hosting a citywide Free Market at the LRWFC, where 209 families received 2,600 lbs. of free groceries in less than 55 minutes!
2. On 9/2/25 the LRWDB Executive Director attended the monthly AWC Local Directors T/A Session where local report-outs were made and Home Base AR (for veterans), Career Pathways Initiative and Youth Initiatives were discussed.
3. On 9/12/25 the LRWDB was invited to tour the ACC 7th St. Unit with members of AWC, UA-PTC, and AEDC – the location selected for the state pilot program.
4. *On 9/15-19/25, the LRWFC Partners conducted Spirit Week, each day having a different theme to dress and showoff: Country, 70's, Hip-Hop, Funk, and Team.
5. On 9/16/25 the LRWDB received from Dell computers three estimates for a Sm-Med-Large online conferencing equipment and technology ranging from \$8-15K. A request to the E.C. is being made to increase the Equipment line by \$6,000, which in combination with funds from the Outreach line will suffice.
6. On 9/22/25 the Equus staff increased with the addition of the Business Services Liaison, Reentry Lead Case Manager, Reentry Case Manager/Court Liaison.

III. Budget and Financials – A request for budget increase for equipment/technology.

IV. Next Steps –

1. The LRWDB will work diligently with Forvis Mazaars to complete 2023 Audit.
2. On 10/9/25 Equus will host a High School Tour of the LRWFC for 60 students.
3. On 10/14,16, &22/25 the Pathway Home 6 New Grantee Orientation takes place online, and the RCRP will be featured on a panel entitled “Lessons Learned.”
4. The LRWDB will formalize the IFA and MOU documents with LRWFC partners.
5. The LRWDB will submit a request for a Negotiated Indirect Cost Rate on PY23.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 – Little Rock Workforce Center
October 23, 2025 – 12:00-1:30pm

Call to Order	Eddie Davis	
Taping of Meeting	Eddie Davis	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meeting (<i>ACTION ITEM</i>)	Eddie Davis	
• August 28, 2025		Attached
Ratify Actions of the Executive Committee (7/31/25)	Eddie Davis	
• Approved adding \$6,000 to Equipment line item for meeting room technology upgrades		
LRWDB Chair's Report	Eddie Davis	
○ Performance, Compliance & Resolution (ad hoc)	Eddie Davis	
○ Partners Advisory Committee	Dollie Fountain	
○ Youth Committee	Chair - Vacant	
○ Persons with Disabilities Committee	Darlene Owens	
WIOA Service Provider's Report	Rani Cooksey	Attached
• PY25 Current Local Goals Status Report		
• Oct/Nov 2025 Activities & Events		
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
Announcements - Adjourn	Eddie Davis	

October 23, 2025
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more online @ lrworkforce.com)

1. *On 10/1/25 The US Government was shutdown. Other than the absence of one USDOL employee within the center, the LRWDB and the partners at the LRWFC have experienced minimal effects, as the funds we have to draw upon have been previously allocated, per shutdown advisory TEN 02-25. The only direct and immediate impact to the LRWDB is to USDOL Pathway Home 6 Reentry Grant, by not having access to our Federal Project Officer for T/A or initiate changes requiring her approval. The PH 6 New Grantee Orientation on 10/14,16, &22/25 was cancelled. Access to these funds are not restricted.
2. *On 10/21/25 the LRWDB met with its partners on the NDWG-AR25-81 grant for disaster cleanup. The LRWDB, Equus and the City of Little Rock discussed policy, reporting, monitoring, recruitment, eligibility, enrollment & procurement.
3. On 10/21/25 the LRWDB was set to receive quotes from JTSFS for small group options for employee healthcare coverage. The City of Little Rock decided not to move to a self-funded healthcare plan in 2026 and will remain with Cigna.

II. Outreach, Training and Attendance.

1. On 10/7/25 the LRWDB Executive Director attended the monthly AWC Local Directors T/A Session where suggestions from local areas were made to improve the Center Certification process, and best or innovative practices.
2. *On 10/8/25 Equus released the final edited version of the short video "Gilbert's Story" profiling one of the PH3 participants. The LRWDB has posted it on its website and social media pages: https://youtu.be/9j_KEcjJBNM
3. *On 10/9/25 Equus coordinated a High School Tour of the LRWFC for 20 young students from Jacksonville H.S. The youth were courteous and very interested.
4. On 10/9/25 the LRWDB met with its Dell representative to review possible grants the virtual conference equipment and technology needed for Rm. 150.
5. From 10/10-19/25 Equus has secured a booth and table at the Arkansas State Fair where LRWFC partner staff will engage with the public and employers.
6. *On 10/16/25 LRWDB & Equus met with partners Potluck Food Rescue, AIPL, Growing Urban Farmers to plan its next citywide Free Market on 11/22/25.
7. On 10/15, the LRWFC Partners met for the first time after a short hiatus to talk about the MOU/IFA, cost sharing, recent joint successes, and future training.

III. Budget and Financials – A Budget report is not being presented this month.

IV. Next Steps –

1. The LRWDB will work diligently with Forvis Mazaars to complete 2023 Audit.
2. The LRWDB will submit a request for a Negotiated Indirect Cost Rate on PY23.
3. 10/12-14/25 WIOA Partners Conference in Ft. Smith, AR.