

MINUTES

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFC & Zoom
February 15, 2024 @ 12:00pm

PRESENT

Members Present: Kristi Barr, Grace Sandlin (proxy for Sharon Cantrell), Kathy Fulks, Jo Keegan, Larry Schleicher, Darlene Owens, Jonathan Graham, David Stephens, Shannon Fiori, Kristen Lancaster (proxy for Tammy Wheaton)

LRWDB Staff: W.J. Monagle, Tanisha Lawson

LRWDB Attorney: Randall Bynum

Equus Workforce Solutions: Sheena Fluker, Cherisa Price-Wells

Guests: Becky Parkerson, Carmen Edwards (CAPDD), Shannon Frieri, Dollie Fountain, Stephanie James (PCSSD), Tracy Jackson (HR Director – Costus Corp.)

CALL TO ORDER/ROLL CALL/WELCOMES: Kathy Fulks called the meeting to order at 12:09 pm and ask the attendees on Zoom to put their name and organization in the chat box, so that they would be counted for attending the meeting. A roll call was issued, and it was determined that a quorum was present with 10 members. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

MINUTES FROM PREVIOUS MEETING: The minutes from October 19, 2023 were reviewed and approved. A Motion was made to approve the minutes by Jo Keegan and seconded by Darlene Owens.

RESOLVED: board members unanimously were in favor of approval of the October 2023 Minutes.

CHAIR AND COMMITTEE REPORT:

Executive Director Monagle announced to the board members that an RFP will sent out from the ADWS Adult Education division. They are requesting proposals from organizations that can provide adult education services. They would like to see how closely the applications and submissions align with LRWDB's Local Plan. The submissions will be received March 4th and will need to be returned by March 11th. He added that a metrics will be provided by ADWS, and we need a few volunteers from the board to review the submissions. Board members Kathy Fulks and Jo Keegan volunteered to assist with the review process. He spoke about the State Combined Plan being in the process of having public comments and noted that LRWDB will need to incorporate any public comments into our local plan.

Director Monagle and CAPDD Director of Workforce Programs Administration, Carmen Edwards, gave an overview to the new board members about the collaboration with the Central Arkansas Planning Development District (CAPDD) regarding the PY24-27 Regional Plan.

One-Stop Partners Advisory Committee – no updates

Youth Services Committee – no updates

Services to Persons with Disabilities Committee – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

Mrs. Sheena Fluker, Project Director, was present gave an update on what was accomplished since the last board meeting. She asked attendees to refer to the report attached to the meeting packet. Adult/Dislocated Worker enrollments are 32/60, Youth enrollments are 15/30, and Foster/Homeless Youth enrollments are at 14/10. Mrs. Fluker stated that the measures set for Youth Occupational Skills Training is at 1/5 and Adult Occupational Skills Training is at 18/30. She spoke about the Rock City Re-entry Pathway Home 3 program. There are 115 participants enrolled currently in the program. There are currently 17 participants in the UA-PTC Future Fit class that began on January 8, 2024, and 8 participants are in the Goodwill Forklift class. She also shared the participant success story of Jasmine Willis (WIOA Youth) with the board.

EXECUTIVE DIRECTOR REPORT: Director Monagle spoke about the informal request for approval from ADWS to accept \$19,178.34 for settlement of the PY19 Monitoring Report. Director Monagle provided a synopsis of the Executive Director's report (see attached report for details). He congratulated Mrs. Fluker and her team on the great accolades they have accomplished with the Pathway Home 3 grant. And notified the board that the LRWDB will be applying for the Pathway Home 5 grant. He provided an overview of the financial reports that were provided in the packet.

ADJOURNMENT: Upon a motion made and duly seconded, unanimously to adjourn the meeting. The meeting of the LRWDB was adjourned at 1:27 pm.

Approved by:



LRWDB Chair

4-25-24

Date

MINUTES

Little Rock Workforce Development Board
Executive Committee – Room 150 LRWFC & Zoom
March 14, 2024 @ 12:00pm

PRESENT

Members Present: Tammy Wheaton, Jo Keegan, Eddie Davis, Darlene Owens, Bryan Day, Kathy Fulks

LRWDB Staff: W.J. Monagle, Tanisha Lawson, Shannon Rast

LRWDB Attorney: Randy Bynum

Equus Workforce Solutions: Sheena Fluker

Guests: Tom Pittman (ADWS), Earnest Merritt

CALL TO ORDER/ROLL CALL/WELCOMES: Eddie Davis called the meeting to order at 12:02 pm and roll call was issued. It was determined that a quorum was present with 6 members. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

MINUTES FROM PREVIOUS MEETING: The minutes from September 21, 2023 were reviewed and approved. A Motion was made to approve the minutes by Tammy Wheaton and seconded by Bryan Day. **RESOLVED:** Executive Committee unanimously were in favor to approval the September 2023 Minutes.

CHAIR AND COMMITTEE REPORT:

The Executive Director Monagle spoke about the new four-year plan (PY2024-PY2027) that LRWDB needs to completely update in accordance with the WIOA laws and state regulations. He stated that the plan mirrors and conforms to the template that was provided by the state of Arkansas. To complete the update, the LRWDB team members reviewed the statistical and data analysis from:

- Arkansas Division of Workforce Services, Labor Market Information (LMI)
 - State of Arkansas Workforce Development Areas: Long-Term Industry and Occupational Projections, 2020-2030
 - State of Arkansas Workforce Development Areas: Short-Term Industry and Occupational Projections, 2022-2024
 - 2023 Arkansas Labor Market and Economic Report
 - 2023 Arkansas Labor Market Report - December
 - Arkansas Hot 45: 2023-2024 Demand Occupations
- Bureau of Labor Statistics Little Rock Area Economic Summary – January 2024
- 2023-2024 Bureau of Labor Statistics Employment and Wage Surveys

He explained to the board members that the board will make the plan available to the public for a 30-day comment period due to regulations. The LRWDB published an announcement of a 30-day Public Comment period of the Local Plan, which ran in the high-circulation edition of the Arkansas Democrat

Gazette on Sunday, March 17, 2024. The newspaper notice stated that the plan would be available on the following day, Monday, March 18, 2024 on the Little Rock Workforce Development Board website and at the Little Rock Workforce Development Board's office located at the Little Rock Workforce Center.

PY2024-PY2027 LRWDA LOCAL PLAN: The plan was reviewed and approved, contingent upon public comments. A Motion was made by Bryan Day and seconded by Tammy Wheaton to approve the new four-year plan as presented. **RESOLVED:** board members unanimously were in favor of approval of the plan.

One-Stop Partners Advisory Committee – no updates

Youth Services Committee – no updates

Services to People with Disabilities Committee – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

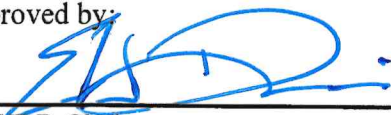
No updates

EXECUTIVE DIRECTOR REPORT:

No Updates

ADJOURNMENT: The meeting was adjourned at 12:33 pm.

Approved by:



LRWDB Chair

2/27/25

Date

MINUTES

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFC & Zoom
April 25, 2024 @ 12:00pm

PRESENT

Members Present: Eddie Davis, Bryan Day, Kristi Barr, Sharon Cantrell, Kathy Fulks, Earnest Merritt (proxy for Jo Keegan), Larry Schleicher, Abby Holsclaw, Rolanda Haynes (proxy for Darlene Owens), Jonathan Graham, Tammy Wheaton, Shannon Frieri, Christie Ison,

LRWDB Staff: W.J. Monagle, Tanisha Lawson, Shannon Rast

LRWDB Attorney: Randall Bynum

Equus Workforce Solutions: Sheena Fluker

Guests: Becky Parkerson (PTI Learning & Performance), Elle Humphrey (LRSD Adult Education), Tom Pittman (ADWS)

CALL TO ORDER/ROLL CALL/WELCOMES: Eddie Davis called the meeting to order at 12:07 pm. A roll call was issued, and it was determined that a quorum was present with 12 members. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

RATIFY ACTIONS OF THE EXECUTIVE COMMITTEE:

The LRWDB decided to postpone the ratification of the PY24-27 Local Workforce Development Plan draft version in favor of reviewing and discussing the final version during the LRWDB Chair report.

MINUTES FROM PREVIOUS MEETING: The minutes from February 15, 2024 were reviewed and approved. A Motion was made to approve the minutes by Christie Ison and seconded by Kathy Fulks.

RESOLVED: Board members unanimously were in favor of approval of the February 2024 Minutes.

CHAIR AND COMMITTEE REPORT:

Executive Director Monagle discussed the status of the final version of PY22 Financial Report from FORVIS. He went over the draft version of the financial audit report and stated that FORVIS pointed out the continued struggles that a small organization such as ours has with maintaining financial controls, internal controls, and duplication cross duty. FORVIS found no instance of non-compliance and no findings. He notified the board members that FORVIS is extremely behind in their contractual obligations and has not issued a final report. The board members discussed setting hard expectations on the timeline with FORVIS for the completion of the PY22 Financial Report and moving forward.

Director Monagle and Becky Parkerson gave an overview of the updates that were made to the PY24-27 Local Workforce Development Plan and the PY24-27 Regional Workforce Development Plan. Additionally, WJ spoke of the collaboration with the Executive Director Carman Edwards of the Central Arkansas Planning Development District (CAPDD) in constructing the Regional Plan.

- Approval of the PY24-27 Local Workforce Development Plan. (Action Item). **RESOLVED:** A Motion was made to approve the final version of the Local Plan by Kathy Fulks and seconded by Christie Ison, the LRWDB unanimously approved.
- Approval of the PY24-27 Regional Workforce Development Plan (Action Item). **RESOLVED:** A Motion was made to approve the final version of the Regional Plan by Kathy Fulks and seconded by Christie Ison, the LRWDB unanimously approved.

One-Stop Partners Advisory Committee – no updates

Youth Services Committee – no updates

Arkansas Rehabilitation Services – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

Mrs. Sheena Fluker, Project Director, was present gave an update on what was accomplished since the last board meeting. She asked attendees to refer to the report attached to the meeting packet. Adult/Dislocated Worker enrollments are 49/60, Youth enrollments are 25/30, and Foster/Homeless Youth enrollments are at 9/10. Mrs. Fluker stated that the measures set for Youth Occupational Skills Training is at 4/5 and Adult Occupational Skills Training is at 28/30.

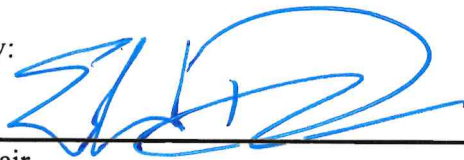
She spoke about the Rock City Re-entry Pathway Home 3 program. There are 148 participants enrolled with 3 intakes pending currently in the program. She was excited to report that 30 completed Industrial Truck Operator Training, 1 scheduled to complete Industrial Maintenance, 7 completed Heavy Equipment Operator, 16 completed Warehouse Inventory and Logistics, and 50 completed Future Fit classes. She also shared the participant success story of Jason Rinehart and Thomas Bloodworth (Pathway Home 3), and the submission of the grant application for the Pathway 5 Re-entry Grant with the board.

EXECUTIVE DIRECTOR REPORT: Director Monagle congratulated Mrs. Fluker and her team on the great accolades they have accomplished with the Pathway Home 3 grant. He boasted about the amazing team that was put together to submit the application for the new Pathway 5 Re-entry Grant. Director Monagle provided a synopsis of the Executive Director's report (see attached report for details). The LRWDB Financials were reviewed and agreed upon by the board members to table the vote until the next meeting so the financials can be reorganized. Also, he requested approval from the board to grant Equus \$2,000 to cover their travel expenses acquired due to them attending the WIOA Partners Conference.

- Approval of the request made to grant Equus \$2,000 to cover travel expenses (Action Item). **RESOLVED:** A Motion was made to approve the request made to grant Equus \$2,000 to cover travel expenses by Christie Ison and seconded by Tammy Wheaton, the LRWDB unanimously approved.

ADJOURNMENT: Upon a motion made and duly seconded, unanimously to adjourn the meeting.
The meeting of the LRWDB was adjourned at 1:08 pm.

Approved by:



LRWDB Chair

2/27/25

Date

MINUTES

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFC & Zoom
June 20, 2024 @ 12:00pm

PRESENT

Members Present: Eddie Davis, Bryan Day, Grace Sandlin (proxy for Sharon Cantrell), Kathy Fulks, Jonathan Graham, Jo Keegan (proxy for Earnest Merritt), Larry Schleicher, Darlene Owens, Tammy Wheaton, Christie Ison, David Stephens

LRWDB Staff: W.J. Monagle, Tanisha Lawson, Shannon Rast

LRWDB Attorney: Randall Bynum

Equus Workforce Solutions: Sheena Fluker, Cherisa Price-Wells

Guests: Tom Pittman (ADWS)

CALL TO ORDER/ROLL CALL/WELCOMES: Eddie Davis called the meeting to order at 12:05 pm. A roll call was issued, and it was determined that a quorum was present with 10 members. An additional board member arrived late (Larry Schleicher). That brought the board members count present to 11 members. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

RATIFY ACTIONS OF THE EXECUTIVE COMMITTEE:

The LRWDB canceled the Executive Committee meeting on May 23, 2024. There were no items to be ratified.

MINUTES FROM PREVIOUS MEETING: The minutes from April 25, 2024 were reviewed and approved. A Motion was made to approve the minutes by Kathy Fulks and seconded by Christie Ison.

RESOLVED: Board members unanimously were in favor of approval of the April 2024 Minutes.

CHAIR AND COMMITTEE REPORT:

Executive Director Monagle stated that there are two members of the nomination committee present at the meeting today. He stated that the names were provided on the agenda of those board members who contacted him that are willing to serve as an officer for the board. He also notified the board members that we have not received the official allocations for WIOA this year. The board was given the PY24/FY25 WIOA Allocation Estimates.

- Election of LRWDB Officers (Action Item). Upon recommendation from the Nominating Committee, Eddie Davis for Chair, Tammy Wheaton for Vice Chair, and Kathy Fulks for Secretary/Treasurer. **RESOLVED:** Upon a motion by Christie Ison seconded by Darlene Owens, The LRWDB unanimously approved.
- Approval of the LRWDB PY24 2/12th Budget (Action Item). **RESOLVED:** Upon a motion by Christie Ison duly seconded by Kathy Fulks, The LRWDB unanimously approved.

- Approval of LRWDB Policy Updates (Action Item)
 - Supportive Services Policy – Needs Related Payments
 - Adult, Dislocated, Youth Services Policies – Follow up Services
 - Work Experience – Pay rate, wage increases, length of time

RESOLVED: Upon a motion by Kathy Fulks duly seconded by Jo Keegan, The LRWDB unanimously approved.

One-Stop Partners Advisory Committee – Jo Keegan gave an update on the partners that will be moving into the LRWFC soon. She spoke about an ARS team and employees from the Central office that will be moving to the center. She stated that there are additional areas (Southeast & Central Arkansas) that she now manages.

Youth Services Committee – Executive Director Monagle stated that there is still a vacancy to Chair the committee. He also stated that they will need to join the Executive Committee as well. He let the board members know that if they have someone in mind that is interested in taking on the role, to please let him know.

Persons with Disabilities Committee – no updates

Arkansas Rehabilitation Services – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

Mrs. Sheena Fluker, Project Director, reported on Equus Workforce Solutions PY23 common measures goals. She stated that they have made 11 out of 15 of their goals so far. She gave a detailed update on what has been accomplished since the last board meeting. Adult/Dislocated Worker enrollments are 60/60, Youth enrollments are 33/30, and Foster/Homeless Youth enrollments are at 10/10. Mrs. Fluker stated that the measures set for Youth Occupational Skills Training is at 7/5 and Adult Occupational Skills Training is at 39/30.

Project Director Fluker spoke about the Rock City Re-entry Pathway Home 3 program. There are 185 participants enrolled (101 active, 84 follow-up). She reported that 36 completed Forklift training with 8 pending, 25 completed Heavy Equipment Operator, 18 completed Warehouse Inventory and Logistics, and 38 completed Future Fit classes. They are prepared to meet the goal of 200 participants enrolled before the December deadline. She shared the participants success story of Jimmy Dempsey and Rylan Perryman (Pathway Home 3). She spoke about upcoming Community Outreach Events.

EXECUTIVE DIRECTOR REPORT: Director Monagle welcomed Mr. Miles Crawford (Arkansas Workforce Development Board) and Mr. Travis Pearson (CEO of DPI Group) to the meeting. He stated that they are going to have a meeting directly afterwards regarding the Pathway Home grant. He provided a synopsis of the Executive Director's report (see attached report for details). He notified the board members that we are going through the Comprehensive Center Certification process again. This is due to the state's request that we use the new fillable application and the certification date be in line with the DOL's date.

Director Monagle reviewed the program year end LRWDB Expenditure report. Also reviewed was the Rock City Re-entry (RCRG) Pathway Expenditure report.

- Approval of the financial reports (Action Item). **RESOLVED:** Upon a motion by Jo Keegan and seconded by Christie Ison, the LRWDB unanimously approved.

ADJOURNMENT: Upon a motion made and duly seconded, unanimously to adjourn the meeting. The meeting of the LRWDB was adjourned at 1:00 pm.

Approved by:



LRWDB Chair

2/27/25

Date

MINUTES

Little Rock Workforce Development Board
Executive Committee – Room 150 LRWFC & Zoom
July 18, 2024 @ 12:00pm

PRESENT

Members Present: Tammy Wheaton, Earnest Merritt, Darlene Owens, Bryan Day, Sharon Cantrell

LRWDB Staff: W.J. Monagle, Tanisha Lawson

LRWDB Attorney: Randy Bynum

Equus Workforce Solutions: Rani Cooksey

Guests: Becky Parkerson (PTI Learning)

CALL TO ORDER/ROLL CALL/WELCOMES: Tammy Wheaton called the meeting to order at 12:01 pm and roll call was issued. It was determined that a quorum was present with 4 members. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

MINUTES FROM PREVIOUS MEETING: The minutes from March 14, 2024 were reviewed and approved. A Motion was made to approve the minutes by Earnest Merritt and seconded by Darlene Owens. **RESOLVED:** Executive Committee unanimously were in favor to approval the March 2024 Minutes.

CHAIR AND COMMITTEE REPORT:

The Executive Director Monagle pointed out that our board had already approved the four-year plan (PY2024-PY2027) back in March 2024. He also spoke about the LRWDB new updates to the plan which is in accordance with the WIOA laws and state regulations. The updates were made due to the state reviewer's suggestions for the four-year plan. The new negotiated performance measures were added to the plan. We focused on the skill gaps between jobs that are open in our area and the number of individuals that have the skills to fill those jobs. We found that our area is lacking in two different areas.

The first area that is lacking: the jobs in our area require a very low skill and educational level (high school diploma or below). The second area that is lacking: not having enough individuals with the skills and higher educational attainment (bachelor's degree or higher) to fill higher skilled jobs. The plan detailed what the LRWDB intends to do to address these skill and educational gaps.

PY2024-PY2027 LRWDA LOCAL PLAN: The plan was reviewed and approved. A Motion was made by Darlene Owens and seconded by Earnest Merritt to approve the new four-year plan as presented. **RESOLVED:** board members unanimously were in favor of approval of the plan.

The Executive Director Monagle discussed the LRWDB PY24 Budget. He reviewed the budget changes and spoke about the reduction of funds (from the Department of Labor) that the WIOA programs are receiving. Also, he gave some examples of avenues that can be taken to receive additional funds from other sources to make up the difference.

LRWDB PY24 BUDGET: The budget was reviewed and approved. A Motion was made by Earnest Merritt and seconded by Darlene Owens to approve the budget as presented. **RESOLVED:** board members unanimously were in favor of approval of the budget.

One-Stop Partners Advisory Committee – no updates

Youth Services Committee – no updates

Services to People with Disabilities Committee – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

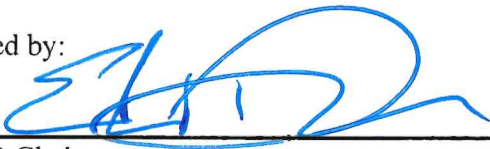
No updates

EXECUTIVE DIRECTOR REPORT:

No Updates

ADJOURNMENT: The meeting was adjourned at 12:59 pm.

Approved by:



LRWDB Chair

2/27/25

Date

MINUTES

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFC & Zoom
August 15, 2024 @ 12:00pm

PRESENT

Members Present: Eddie Davis, Bryan Day, Sharon Cantrell, Kathy Fulks, Earnest Merritt, Larry Schleicher, Brian Provencher, Darlene Owens, Tammy Wheaton, Christie Ison, Shannon Frieri, Jonathan Graham

LRWDB Staff: W.J. Monagle, Tanisha Lawson, Shannon Rast

LRWDB Attorney: Randall Bynum

Equus Workforce Solutions: Sheena Fluker, Cherisa Price-Wells, Lynn Harrinton, Chytaria Brown, Courtney Darrow

Guests: Tom Pittman (AWC), Dominique E. (AWC – Re-entry Program)

CALL TO ORDER/ROLL CALL/WELCOMES: Eddie Davis called the meeting to order at 12:10 pm. A roll call was issued, and it was determined that a quorum was not present with 10 members. Two additional board members arrived late (Sharon Cantrell and Tammy Wheaton). That brought the board members count present to 12 members and a quorum. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

RATIFY ACTIONS OF THE EXECUTIVE COMMITTEE:

The LRWDB reconsidering the PY24 Budget. There were no items to be ratified.

MINUTES FROM PREVIOUS MEETING: The minutes from June 20, 2024 were reviewed and approved. A Motion was made to approve the minutes by Kathy Fulks and seconded by Larry Schleicher. **RESOLVED:** Board members unanimously were in favor of approval of the June 2024 Minutes.

CHAIR AND COMMITTEE REPORT:

Executive Director Monagle stated that there are three action items to vote on at the meeting today. He discussed each topic thoroughly so the board members would have all the information needed to make sound informed vote on the items. There was a deep discussion on whether the board wants to continue using FORVIS Mazars, LLP to undertake the annual audits.

- Approval of the LRWDB PY24 Revised Budget (Action Item). **RESOLVED:** Upon a motion by Kathy Fulks duly seconded by Bryan Day, The LRWDB unanimously approved.
- Approval of the Equus WIOA Service Provider & OSO Budget (Action Item). **RESOLVED:** Upon a motion by Kathy Fulks duly seconded by Bryan Day, The LRWDB unanimously approved.
- Approval of PY21/FY22 Single Financial Audit – FORVIS Mazars, LLP (Action Item).

RESOLVED: Upon a motion by Bryan Day duly seconded by Kathy Fulks, The LRWDB unanimously approved.

One-Stop Partners Advisory Committee – no updates

Youth Services Committee – no updates

Persons with Disabilities Committee – no updates

Arkansas Rehabilitation Services – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

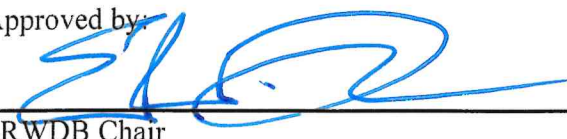
Mrs. Sheena Fluker, Project Director, reported on Equus Workforce Solutions PY24 goals update on what was accomplished since the last board meeting. She asked attendees to refer to the report attached to the meeting packet. Adult/Dislocated Worker enrollments are 3/60, Youth enrollments are 3/30, and Foster/Homeless Youth enrollments are at 1/10. Mrs. Fluker stated that the measures set for Youth Occupational Skills Training is at 1/4 and Adult Occupational Skills Training is at 5/30. She spoke about the WIOA Recruitment Fair that was held on August 6, 2024 and the Working In The Rock Job Fair that will be held on August 22, 2024. Also discussed were changes within Equus Workforce Solutions regarding revamping regional areas with different people. She introduced Lynn Harrington who will be her new boss going forward.

Project Director Fluker spoke about the Rock City Re-entry Pathway Home 3 program. There are 242 participants enrolled (94 active, 148 follow-up). She reported that 60 completed Forklift training with 6 pending, 36 completed Heavy Equipment Operator, 23 completed Warehouse Inventory and Logistics, and 50 completed Future Fit classes. They currently have 37 participants in Work Experience Training. She shared the participant's success story of Frank Ortega (Pathway Home 3).

EXECUTIVE DIRECTOR REPORT: Director Monagle announced the board member training planned to take place in October. He spoke about what the training will consist of and the roles each member play by serving on the LRWDB. He stated the PY24-PY24 Local and Regional Plan have been approved by the state. He provided a synopsis of the Executive Director's report (see attached report for details).

ADJOURNMENT: Upon a motion made and duly seconded, unanimously to adjourn the meeting. The meeting of the LRWDB was adjourned at 12:57 pm.

Approved by:



LRWDB Chair



Date

MINUTES

Little Rock Workforce Development Board
Executive Committee – Room 150 LRWFC & Zoom
September 26, 2024 @ 12:00pm

PRESENT

Members Present: Eddie Davis, Earnest Merritt, Darlene Owens, Bryan Day, Kathy Fulks, Kristi Barr

LRWDB Staff: W.J. Monagle, Tanisha Lawson, Shannon Rast

LRWDB Attorney: Randy Bynum

Equus Workforce Solutions: Sheena Fluker, Rani Cooksey

Guests: Kimberly Oliver (LR Job Corps), Andrea Wynne (LR Job Corps)

CALL TO ORDER/ROLL CALL/WELCOMES: Eddie Davis called the meeting to order at 12:01 pm and roll call was issued. It was determined that a quorum was present with 7 members. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

MINUTES FROM PREVIOUS MEETING: The minutes from July 18, 2024 were reviewed and approved. A Motion was made to approve the minutes by Bryan Day and seconded by Kristi Barr.

RESOLVED: Executive Committee unanimously were in favor to approval the July 2024 Minutes.

CHAIR AND COMMITTEE REPORT:

Chair Eddie Davis discussed the outstanding PY20 – PY22 Monitoring Audits that have yet to come to resolution. He proposed the creation of an AD Hoc Compliance Committee that would specifically address all the outstanding findings for each audit, with the goal being resolution. Bryan Day, Kathy Fulks and Eddie Davis has volunteered to serve on the committee. The Executive Committee then voted on the position of chair for the new committee. A Motion was made by Eddie Davis and seconded by Kathy Fulks to appoint Bryan Day to serve as chair. **RESOLVED:** Executive Committee unanimously were in favor of Bryan Day serving as chair.

The Executive Committee reviewed the LRWDB Training Outline for the LRWDB Member Training that will be held on October 17, 2024. Executive Director WJ Monagle stated that he will send an email of the outline to the full board to be reviewed and solicit any suggestion of topics that they would like to see reviewed during the training. A Motion was made by Kathy Fulks and seconded by Darlene Ownes to accept the LRWDB Training Outline. **RESOLVED:** Executive Committee unanimously were in favor to accept the training outline.

The approved LRWDB PY24 Budget had a formula error that needed to be corrected and updated. The budget has been updated, reviewed and was presented again for approval. A Motion was made to accept the updated LRWDB PY24 Budget by Kathy Fulks and seconded by Bryan Day. **RESOLVED:** Executive Committee unanimously were in favor of accepting the updated LRWDB PY24 Budget.

Chair Eddie Davis discussed the proposal of the LRWDB meetings being moved back to the 4th Thursday of each month. There was no objection to the move. Beginning January 2025, the meeting will be moved back to the 4th Thursday of each month.

One-Stop Partners Advisory Committee – no updates

Youth Services Committee – no updates

Services to People with Disabilities Committee – no updates

WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT:

No updates

EXECUTIVE DIRECTOR REPORT:

Executive Director WJ Monagle provided a synopsis of the Executive Director's report (see attached report for details).

OTHER BUSINESS

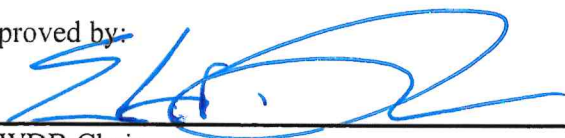
The October 17, 2024 LRWDB meeting will be a combined working meeting and training

ANNOUNCEMENTS

Sheena Fluker, the Equus Project Director for the WIOA Title I Services and OSO contracts in Little Rock, announced that she was resigning from her full-time position as PD, but would continue in that position until her replacement could be installed and trained by the first couple of months in 2025. Mrs. Fluker expressed her gratitude to the board, Equus executive management and her great staff in supporting her during her tenure as the Equus PD, as well as in her decision to venture out as an independent consultant. The board members in attendance expressed their reciprocal gratitude for a job well done, and they wished Mrs. Fluker well in her endeavors.

ADJOURNMENT: The meeting was adjourned at 1:00 pm.

Approved by:



LRWDB Chair

2/27/25
Date