

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting by Zoom
January 27, 2022
Noon

PAGE

Call to Order/Welcome	Bryan Day	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meetings <ul style="list-style-type: none">September 23, 2021 (ACTION ITEM)	Bryan Day	Attached
LRWDB Chair's Report <ul style="list-style-type: none">Financial Audit presented by BKD (ACTION ITEM)Standing Committee Reports<ul style="list-style-type: none">One-Stop Partners Advisory CommitteeServices to Persons with a Disability CommitteeServices to Youth Committee	Bryan Day Kyle Elmore Jo Keegan No Chair Kathy Fulks	Sent
WIOA Service Provider's Report	Sheena Fluker	Attached
Executive Director's Report <ul style="list-style-type: none">Activity Report	W.J. Monagle	Attached
Other Business <ul style="list-style-type: none">Meeting Schedule:<ul style="list-style-type: none">Full Board – February 24, 2022	Bryan Day	
Announcements - Adjourn	Bryan Day	

January 27, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. *On 1/24/22 ADWS-TANF notified the LRWDB that the final signatures were received to initiate a \$275K Pre-Apprenticeship CDL Project Grant.
2. On 1/18/22 the YouthBuild LR program began its sixth cohort of Mental Toughness. An additional three participants were recruited and enrolled, making twenty-nine entered in the MIS and attending classes. Staff is coordinating with the UALR CDC and the City of Little Rock for construction site work.
3. On 1/21/22 the LRWDB and Equus YouthBuild LR team submitted a \$1.1M application to the DOL for new program funds. At the same time, on 1/26/22, it gathered documents to justify a 6–9-month extension of the current program.
4. *On 1/24/22 the LRWDB was emailed a draft of its required annual PY20 single financial audit presented today by BKD. This report will reestablish the normal schedule of receiving the audit which was disrupted by the COVID-19 pandemic.
5. On 1/24/22 the LRWDB was notified it was not awarded a \$900K reentry grant from the DOJ-OJP-BJA 2nd Chance Act for which it had applied on 6/22/21.

II. Outreach, Training and Attendance

1. On 12/1/21 the LRWDB Executive Director continued weekly check-in meetings with the DOL-ETA Dallas FPO with updates about the YouthBuild LR Program.
2. *On 12/10/21 the LRWDB and Equus YouthBuild staff conducted a virtual cultural exchange with Youth professionals in Myanmar as part of the Professional Fellows Program, an initiative of the US Dept of State.
3. *On 12/20/21 the LRWDB and Equus senior regional staff conducted a zoom to discuss emerging occupational trends/answers to the job seeker market dilemma.
4. On 1/4/22 the LRWDB Executive Director attended the ADWS Local Directors Monthly T/A meeting with the Asst. Director of ADWS and Executive Director of the Arkansas Workforce Development Board, among others.
5. *On 1/18-19/22 the DOL Regional Office staff conducted a virtual T/A visit of the Rock City Reentry Young Adult Program in partnership with Our House, with outstanding results and several practices identified as Best Practices.
6. *On 1/26/22 the LRWDB Executive Director virtually attended the “Sustainable Career Pipeline Development” meeting hosted by the AR Advanced Energy Foundation to develop equitable pipeline of clean economy careers & education.

III. Budget and Financials – No Financial Report is reportable for this month.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 2/24/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 3/24/22.
3. Submit the PY20 Financial Audit Report to the Federal Clearinghouse and CLR
4. Continue to forge new TANF partnerships, applications, & contracts in early 2022
5. *Begin strategic planning process for developing the LRWDA Local Plan for LR.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – via Zoom virtual meeting
March 31, 2022 – 12pm

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Tanisha Lawson	
Minutes Previous Meeting (ACTION ITEM)	Bryan Day	
<ul style="list-style-type: none"> November 4, 2021 – via Zoom virtual meeting December 2, 2021 – via Zoom virtual meeting 		Attached Attached
Ratify Actions of the Executive Committee	Bryan Day	
<ul style="list-style-type: none"> Financial Audit presented by BKD (ACTION ITEM) 		Sent
LRWDB Chair's Report	Bryan Day	
<ul style="list-style-type: none"> Request for \$55,000 PY21 Budget Increase to Equus for WIOA Programs: Adult - \$20,000 - ITAs Dislocated Workers - \$5,000 – ITAs Youth - \$30,000 – SYEP and Supportive Services PY22 Local Plan Renewal – Update and timeline Policy Amendment to Financial and Procurement Policy (ACTION ITEM) Open Discussion/Sharing of Workforce Environment/Observations <u>Committee Reports</u> <ul style="list-style-type: none"> One-Stop Partners Advisory Committee Services to Persons with a Disability Committee Services to Youth Committee 	Jo Keegan Open Kathy Fulks	Attached
WIOA Service Provider's Report	Sheena Fluker	Attached
Executive Director's Report	W.J. Monagle	
<ul style="list-style-type: none"> Activity Report Discussion/Approval of Financial Report (ACTION ITEM) 		Attached Attached
Announcements - Adjourn	Bryan Day	

February 24-March 31, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. On 1/31/22 the LRWDB submitted the final PY20 Financial Audit Report to the Federal Clearinghouse, LRWDB members, ADWS and the CLR.
2. *On 2/15/22 ADWS-WIOA notified the LRWDB that it had been awarded two grants totaling \$25K for Regional Planning and Sector Partnerships.
3. *On 2/16/22 ADWS-WIOA notified the LRWDB that it had been awarded a High Concentration of Youth grant totaling \$67K for Out-of-School Youth.
4. *On 2/18/22 LRWDB and Equus staff reluctantly said farewell to Rock City Reentry Program Manager Deborah Senter. Ms. Senter did a masterful job of directing more than \$2.7M in federal grants during her four-year tenure.
5. On 2/27/22 the ADWS-TANF dept. notified the LRWDB of approval of a \$322K Pipeline to Employment subgrant in partnership with Our House, Inc.
6. On 3/7/22 the DOL sent final determination of the PY17 YouthBuild Grant stating there are policy changes needed and \$124K in questioned costs resulting from not submitting Local Match as required. LRWDB staff is working with its FPO, the CEO at the CLR and other partners to resolve within 60 days.

II. Outreach, Training and Attendance

1. On 2/1/22 the LRWDB Executive Director continued with progress status meetings with the YouthBuild USA Coach and the DOL-ETA Dallas FPO to obtain a POP extension of the YouthBuild LR Program, submitted on 3/28/22.
2. On 2/1/22 the LRWDB Executive Director attended the ADWS Local Directors Monthly T/A meeting with the Asst. Director of ADWS and Executive Director of the Arkansas Workforce Development Board, among others.
3. On 2/7/22 the LRWDB, ADWS TANF and Equus staff conducted a virtual meeting with representatives of a Cyber Security and IT training service provider to discuss a potential grant partnership and outreach/awareness campaign.
4. On 2/10/22 the LRWDB and Equus staff conducted a virtual meeting with representatives of each of the area's HBCUs to introduce the possibility of partnering with a service provider to conduct a summer campus experience.
5. On 2/14/22 the LRWDB and Equus YB LR and RCRP program staff submitted excellent quarterly progress reports to the ETA Reports database.
6. *On 3/10/22 the LRWDB and Equus YouthBuild Mgmt. met with UALR UDDC to discuss occupational training at its community housing development sites.

III. Budget and Financials – Please see attached Financial Report for February 2022.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 4/28/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 5/26/22.
3. Continue to forge new TANF partnerships, applications, & contracts in early 2022
4. *Conduct strategic planning meetings for developing the LRWDA Local Plan.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFDC
April 28, 2022 – 12pm

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Shannon Rast	
Minutes Previous Meeting (ACTION ITEM)	Bryan Day	
<ul style="list-style-type: none">December 2, 2021 – via Zoom virtual meetingMarch 31, 2022 – via Zoom virtual meeting		Attached Attached
Ratify Actions of the Executive Committee	Bryan Day	
<ul style="list-style-type: none">The last mtg was a full board mtg so all actions are current		Attached
LRWDB Chair's Report	Bryan Day	
<ul style="list-style-type: none">Committee Reports<ul style="list-style-type: none">One-Stop Partners Advisory CommitteeServices to Persons with a Disability CommitteeServices to Youth CommitteePY22 Local Plan Renewal 2022 – Update and timeline	Jo Keegan Open Kathy Fulks Becky Parkerson	Cancelled Cancelled Attached
WIOA Service Provider's Report	Sheena Fluker	Attached
Executive Director's Report	W.J. Monagle	
<ul style="list-style-type: none">Activity ReportFinancial Report – No Report this month		Attached
Announcements - Adjourn	Bryan Day	

April 28, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. *On 3/1/22 Equus announced that they had hired Rani Cooksey as the Business Services/HR Manager and as lead liaison for the Business Advisory Team.
2. On 3/28/22 the LRWDB Executive Director formally submitted an 8-mos POP extension request to the DOL-ETA Dallas FPO for the YouthBuild LR Program.
3. On 4/19/22 LRWDB, Equus and Our House staff submitted a \$1.99M Pathway Home 3 grant application to DOL to expand the highly successful Rock City Reentry Program, including new partnerships with UA-PTC and the PCDC.
4. *Also on 4/19/22 Equus announced that they had hired a new program manager, Joslynn Frazier, for the Rock City Reentry Program. Ms. Frazier starts 5/2/22.

II. Outreach, Training and Attendance

1. On 4/5/22 LRWDB Executive Director attended the ADWS Local Directors' T/A featuring Reese Broadnax on **"Serving Youth in Rural Communities."**
2. On 4/12/22 the LRWDB Executive Director attended the ADWS ETP Stakeholders Meeting and T/A session with dozens of eligible training providers, several ADWS staff and consultants working on AJL Performance Reporting.
3. On 4/14 & 26/22 the LRWDB and Equus staff conducted virtual meetings with representatives of the Trade Adjustment Assistance (TAA) office to sustain the gains achieved in partnering towards a goal of 75% co-enrollment.
4. On 4/14/22 the LRWDB Executive Director attended the celebration of Restore Hope's 100 Families of Pulaski Co. at its new home, The Mosaic Church.
5. On 4/15/22 the LRWDB Executive Director attended the Goodwill Industries' graduation ceremony for five (5) certified Pharmacy Technicians, 1 from WIOA.
6. On 4/19-21 the LRWDB and Equus staff attended a virtual WIOA Spring Partners Conference sponsored by ADWS, which provided a comprehensive overview of the WIOA programs under the oversight and monitoring of ADWS.
7. *On 4/26/22 the LRWDB Youth Services Committee met and discussed the oncoming Summer Youth Employment Programs season, among other issues.
8. On 4/27/22 the LRWDB and LR Port Authority staff met with members of the LRRCC to discuss recruiting, referral and training as possibilities at the LR Port.
9. *On 5/18/22 the LRWDB and Equus Workforce Solutions will host the "Virtual CDL Open House & Job Fair 2022" from 10am-2pm for all in the transportation sector offering CDL positions, training opportunities, and skilled job seekers.

III. Budget and Financials – No financial report this month to focus on strategic planning.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 6/23/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 5/26/22.
3. Continue to forge new TANF partnerships, applications, & contracts in early 2022
4. *Conduct strategic planning meetings for developing the LRWDA Local Plan.

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – Rm. 150 LRWFC
May 26, 2022
12pm - Noon

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Shannon	
Minutes Previous Meetings	Bryan Day	
• January 27, 2022 (ACTION ITEM)		Attached
LRWDB Chair's Report	Bryan Day	
• High Concentration of Youth Contract (ACTION ITEM)	W.J. Monagle	Verbal
• Standing Committee Reports		
○ One-Stop Partners Advisory Committee	Dollie Fountain	
○ Services to Persons with a Disability Committee	No Chair	
○ Services to Youth Committee	Kathy Fulks	
WIOA Service Provider's Report	Sheena Fluker	Verbal
Executive Director's Report	W.J. Monagle	
• Activity Report		Attached
Other Business	Bryan Day	
• Meeting Schedule:		
○ Full Board – June 23, 2022		
Announcements - Adjourn	Bryan Day	

May 26, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. On 4/28/22 Shannon Rast gave notice that she will step down as full-time LRWDB Office Manager effective 5/27/22 to pursue a career opportunity in Florida. She will continue to work part-time remotely to train her replacement Lisa Myers. Shannon worked for the LRWDB for more than 2 years. We'll miss her greatly; we have benefitted from her strong accounting and leadership skills.
2. *On 4/28/22 the ADWS Monitoring and Compliance Unit announced that the PY21 Monitoring Visit is scheduled to take place virtually from 6/6-10/22.
3. On 5/5/22 ADWS Monitoring & Compliance Unit issued its 2nd Response to the PY19 WIOA Monitoring Report. While 3 of the 4 program findings were resolved, there remain 13 of the 19 financial findings unresolved. LRWDB was granted a 7-day extension to respond to their answers by 5/27/22.
4. On 5/12/22 the DOL-ETA Dallas Regional Office informed the LRWDB that its 8-mos POP extension request for the YouthBuild LR Program was denied. This triggered more questions and efforts are underway to hold discussions with DOL.

II. Outreach, Training and Attendance

1. On 5/3/22 LRWDB Executive Director attended the ADWS Local Directors' T/A Session which featured a presentation of the PY22 federal funding allotment base upon estimated numbers. Overall, the State took a 10% cut in funds, but Little Rock fared better, projected to receive \$445,564 in Youth (>34.91%), \$324,456 in Adult (<3.98%), and \$353,343 in DW (>13.32%) over PY21.
2. *On 4/16/22 the LRWDB Executive Director participated as a panelist for the Arkansas United (AU) "Charla" Podcast and Facebook Live on the career services available to the Latino population in AR at workforce centers.
3. *On 5/18/22 the LRWDB and Equus staff facilitated the "Ready..., Set..., Drive...! Virtual CDL Open House and Job Fair just for the transportation sector. 11 Employers/Providers and 28 career seekers attended.
4. On 5/24 LRWDB staff attended the Equus sponsored virtual center-wide training focusing on the Career Readiness Certificate, Re-Employment Program, and Youth Suicide Prevention/Youth Mental Health recognition.
5. *On 5/17/22 the LRWFC One-Stop Partners Committee met and discussed the several job fairs, center-wide training, and Summer Job Program at the LRWFC.

III. Budget and Financials – No financial report this month; PY22 Budget for next month.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 6/23/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 7/25/22.
3. Continue to finalize TANF partnerships, applications, & contracts in mid-2022
4. *Continue strategic planning meetings for developing the LRWDA Local Plan.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFDC
June 22, 2022 – 12pm

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Lisa Myers	
Minutes Previous Meeting (ACTION ITEM)	Bryan Day	
<ul style="list-style-type: none"> March 31, 2022 – via Zoom virtual meeting April 28, 2022 – In-Person, Room 150 LRWFC 		Attached Attached
Ratify Actions of the Executive Committee	Bryan Day	
<ul style="list-style-type: none"> Approval of \$67,000 contract with Equus Workforce Services for HCY Grant 		
LRWDB Chair's Report	Bryan Day	
<ul style="list-style-type: none"> Committee Reports <ul style="list-style-type: none"> One-Stop Partners Advisory Committee Services to Persons with a Disability Committee Services to Youth Committee 	Jo Keegan Open Kathy Fulks	6/28/2022 Cancelled 6/21/2022
WIOA Service Provider's Report	Sheena Fluker	Handout
Executive Director's Report	W.J. Monagle	
<ul style="list-style-type: none"> Activity Report Financial Report – <i>No Report this Month</i> PY22 Budget – (ACTION ITEM) Seeking up to 2/12's Extension of PY21 Budget 		Attached
Announcements - Adjourn	Bryan Day	

June 23, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. On 4/28/22 Shannon Rast gave notice that she will step down as full-time LRWDB Office Manager effective 5/27/22 to pursue a career opportunity in Florida. She will work part-time remotely to train her replacement Lisa Myers.
2. On 6/2/22 ADWS Monitoring & Compliance Unit issued its PY20 WIOA Monitoring Report. The request for a 30-day extension not granted, 4 program findings and 10 financial findings will require a response to ADWS by 7/5/22.
3. On 6/7/22 the ADWS informed the LRWDB that USDOL had denied the joint request for waiver of the PY17 Monitoring Report's final determination of disallowed costs. Under advisement of its CEO, the LRWDB sent formal notice to ADWS on 6/16/22 that it will appeal the decision before a hearing officer.

II. Outreach, Training and Attendance

1. On 6/7/22 LRWDB Executive Director attended the ADWS Local Directors' T/A Session which reiterated that issuance of official allocation of the PY22 federal funding allotment has not occurred. Estimated numbers are that the State will take a 10% cut in funds, but Little Rock fared better, projected to receive \$445,564 in Youth (>34.91%), \$324,456 in Adult (<3.98%), and \$353,343 in DW (>13.32%) over PY21. On 6/21/22 the ADWS official issuance was made.
2. *On 6/6-24/22 the ADWS Monitoring and Compliance Unit has conducted the PY21 Monitoring Visit taking place virtually.
3. *On 6/16/22 the LRWDB Executive Director participated as a member of the Little Rock Job Corps Center's Community Resource Committee meeting.
4. *On 6/17/22 the LRWDB was notified by Talentspace, its virtual job fair software platform provider, that it was terminating its US contracts, but would extend that of the LRWDB through 8/31/2022 at no cost. Equus and LRWDB staff are structuring their next hybrid virtual/in-person \$40,000 Job Fair.
5. *On 6/21/22 LRWDB staff attended the ADWS Negotiated Performance Measures meeting. Due to its record of serving a higher rate of targeted populations, the PY22 performance levels for nearly every measure were two percentage points lower than the State's performance level.
6. *On 6/21/22 the LRWFC Youth Services Committee met and discussed the Summer Jobs Programs, Job Corps and the YouthBuild and Reentry programs.

III. Budget and Financials – Because of II.1 above the PY22 Budget will be delayed.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 8/25/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 7/28/22.
3. *Issue RFPs for expiring contracts and put new contracts into effect.
4. *Continue to work with ADWS-TANF staff and accounting to finalize awards.
5. *Continue strategic planning meetings for developing the LRWDA Local Plan.

AGENDA

Little Rock Workforce Development Board
Special Called Executive Committee Meeting – by Zoom
June 28, 2022
1:30pm

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Lisa Myers	
Minutes Previous Meetings <ul style="list-style-type: none">May 26, 2022 (ACTION ITEM)	Bryan Day	Attached
LRWDB Chair's Report <ul style="list-style-type: none">PY22 LRWDB Budget – Approve 2/12th's of PY21 Budget (ACTION ITEM)	Bryan Day	
Other Business <ul style="list-style-type: none">Meeting Schedule:<ul style="list-style-type: none">Executive Committee – July 28, 2022LRWDB Full Board – August 25, 2022	Bryan Day	
Announcements - Adjourn	Bryan Day	

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – Rm. 150 LRWFC
July 28, 2022
12pm - Noon

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Lisa Myers	
Minutes Previous Meetings <ul style="list-style-type: none">June 28, 2022 (ACTION ITEM)	Bryan Day	Attached
LRWDB Chair's Report <ul style="list-style-type: none">Restore Hope Initiative - TANF Contract (ACTION ITEM)Standing Committee Reports<ul style="list-style-type: none">One-Stop Partners Advisory CommitteeServices to Persons with a Disability CommitteeServices to Youth Committee	Bryan Day W.J. Monagle Jo Keegan No Chair Kathy Fulks	Attached
WIOA Service Provider's Report	Sheena Fluker	Attached
Executive Director's Report <ul style="list-style-type: none">Activity Report	W.J. Monagle	Attached
Other Business <ul style="list-style-type: none">Meeting Schedule:<ul style="list-style-type: none">Full Board – August 25, 2022	Bryan Day	
Announcements - Adjourn	Bryan Day	

June 28, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. *On 6/24/22 the USDOL informed the LRWDB that it been selected to receive a \$1.99M Pathway Home 3 reentry grant to serve 200 adult offenders transition back to society. This was followed with a visit from Labor Secretary Marty Walsh on 6/29/22 to Little Rock where he made the official announcement and publicly called out the good work of the LRWDB in the area of reentry.
2. *On 7/11/22 Courtney Darrow joined the Equus Workforce Solutions staff as the new program manager for the Rock City Reentry Program. She will complete the final follow-up year of the previous REO Young Adults grant, and is already busy getting partners, paperwork and logistics in place for the new PH3 grant.
3. On 7/15/22 ADWS Monitoring & Compliance Unit conducted its exit interview for its PY21 WIOA Monitoring Visit conducted 6/6-7/15/22. The verbal report listed upwards of 30 potential findings, many of which are repeat findings from the PY20 Monitoring Report received on 6/8/22 and therefore still waiting on our initial response.
4. On 7/26/22 ADWS confirmed to the LRWDB that the PY17 Monitoring Report's appeal status is still awaiting assignment of a Hearing Officer and approval of final adjustments to its Grievances and Appeals process and policy.

II. Outreach, Training and Attendance

1. On 7/5/22 LRWDB Executive Director attended the ADWS Local Directors' T/A Session and presented on the recently awarded USDOL Reentry Grant. The Northwest AR WDB also presented best practices for youth work experiences.
2. *On 7/15/22 Equus and LRWDB announced its exciting \$40,000+ Hiring Event to take place on Wednesday, 8/31/22 from 10am to 4pm both virtually and in-person at the Mosaic Church at 6221 Colonel Glenn Rd. in Little Rock.
3. On 7/19/22 the LRWFC Partners Advisory Committee met and discussed the new MOU/IRA, ARS schedule, Job Corps status, and the new Reentry grant.
4. On 7/20/22 the LRWDB and Equus Business Advisory Team Lead met with LRWDB member Kristi Barr and Will Faulkner of the Little Rock Regional Chamber of Commerce to orient him to the work of the center and the BAT.
5. On 7/20/22 the Equus Regional and Project Directors met with the LRWDB Executive Director to negotiate performance outcomes with PY22 profit earnings
6. On 7/26/22 LRWDB Executive Director staff attended the FutureFit AI presentation of the new statewide "Ready for Life" online platform and career initiative lead by Governor Hutchinson and projected to roll out 9/1/22.

III. Budget and Financials – the PY22 Budget is being prepared for the 8/25/22 meeting.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 8/25/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 9/22/22.

3. *Issue RFPs for expiring contracts and put new contracts into effect.
4. *Generate subawards and contracts with PH3 partners to begin those efforts.

AGENDA

Little Rock Workforce Development Board
Full Board Meeting – Room 150 LRWFDC
September 22, 2022 – 12pm

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Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Shannon Rast	
Minutes Previous Meeting (ACTION ITEM)	Bryan Day	
<ul style="list-style-type: none"> June 23, 2022 – Room 150 LRWFDC 		Attached
<ul style="list-style-type: none"> June 28, 2022 – Special Called Meeting of Executive Committee to approve 2/12th's PY21 Budget Extension 		Attached
Ratify Actions of the Executive Committee	Bryan Day	
<ul style="list-style-type: none"> June 28, 2022 – Approve 2/12th's PY21 Budget Extension 	Bryan Day	Attached
<ul style="list-style-type: none"> July 28, 2022 – Approve E.D. explore TANF Restore Hope Grant 	Bryan Day	
LRWDB Chair's Report	Bryan Day	
<ul style="list-style-type: none"> Review PY22 LRWDB WIOA Budget 	Bryan Day	Attached
<ul style="list-style-type: none"> Committee Reports <ul style="list-style-type: none"> One-Stop Partners Advisory Committee Services to Persons with a Disability Committee Services to Youth Committee 	Jo Keegan Open Kathy Fulks	Cancelled
<ul style="list-style-type: none"> RFP 2022 Review Panels – Financial Audit; Communications 	Bryan Day	Attached
WIOA Service Provider's Report	Sheena Fluker	Attached
Executive Director's Report	W.J. Monagle	
<ul style="list-style-type: none"> Activity Report Financial Report – Report this month with new budget 		Attached
Announcements - Adjourn	Bryan Day	

September 22, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. *On 8/19/22 the TANF-ADWS notified the LRWDB that it would receive a WBLP Subgrant Award in the amount of \$987,314.96 to continue its program of working with Equus and Our House to serve the homeless and near homeless. This extension will expand the program to serve participants at Union Rescue Mission, Salvation Army, PATH, and Habitat for Humanity.
2. *On 8/15/22 an RFP was issued for Outreach & Communications Consultant (due 9/2/22); only one response was received. Therefore, that RFP was rebid with a new RFP for Financial Audit on 9/18/22 (due 10/14/22).
3. On 9/1/22 ADWS notified the LRWDB that in the final determination of the PY17 Monitoring Report were disallowed costs of \$41,032.17. The City of Little Rock paid this amount on 9/8/22. Chair Day met with ADWS on 8/9/22 to negotiate a conflict with our appeal, but it was determined that LRWDB had not followed the proper steps of its Grievances and Appeals process and policy.

II. Outreach, Training and Attendance

1. On 8/2/22 and 9/6/22 LRWDB Executive Director attended the ADWS Local Directors' T/A Session and presented on the current WIOA outlook in LRWDA.
2. On 8/3/22 and 9/7/22 the Business Advisory Team Lead met to discuss and then debrief job fairs, virtual events and hiring events that were participated in.
3. On 8/4/22 staff attended virtual DOL Pathway Home 3 National Orientation.
4. On 8/16/22 and 9/20/22 the LRWFC Partners Advisory Committee met and discussed the PY21 Annual Report, the Centerwide Training, and IFA.
5. On 8/24/22 Reentry staff from Our House, Equus and the LRWDB Executive Director visited the Pathway to Freedom program held within the Wrightsville Hawkins Correctional Unit as part of the planning phase of Pathway Home 3.
6. *On 8/31/22 Equus and LRWDB hosted the \$40,000+ Hiring Event which took place both virtually and in-person at the Mosaic Church at 6221 Colonel Glenn Rd. in Little Rock. There were 75+ virtual pre-registrants and 150+ attendees.
7. On 9/7/22 LRWDB Executive Director spoke at the media event for the 2022 Rights After Wrongs event which takes place on 9/17/22 from 9am-4pm at the LRSD Development & Training Center (formerly Henderson Middle School.)
8. On 9/23/22 the working group for the new statewide "Ready for Life" online platform and career initiative lead by Governor Hutchinson will meet and plan.

III. Budget and Financials – the PY22 Budget is prepared for review at this meeting.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 10/27/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 1/26/23.
3. *Submit PY21 Permanent File and Annual Report by 9/30/22
4. *10/19-21/22 WIOA Partners Conference to take place at Sheraton Little Rock.

AGENDA

Little Rock Workforce Development Board
Executive Committee Meeting – by Zoom
October – November 3, 2022
12pm - Noon

PAGE

Call to Order/Welcome	Bryan Day	
Taping of Meeting	W.J. Monagle	
Roll Call/Determine Quorum	Lisa Myers	
Minutes Previous Meetings <ul style="list-style-type: none">July 28, 2022 (ACTION ITEM)	Bryan Day	Attached
LRWDB Chair's Report <ul style="list-style-type: none">Chair's CommentsStanding Committee Reports<ul style="list-style-type: none">One-Stop Partners Advisory CommitteeServices to Persons with a Disability CommitteeServices to Youth Committee	Bryan Day Jo Keegan No Chair Kathy Fulks	
WIOA Service Provider's Report	Sheena Fluker	Attached
Executive Director's Report <ul style="list-style-type: none">Activity Report	W.J. Monagle	Attached
Other Business <ul style="list-style-type: none">Meeting Schedule:<ul style="list-style-type: none">Full Board – December 8, 2022	Bryan Day	
Announcements - Adjourn	Bryan Day	

November 3, 2022
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

1. *On 9/18/22 a second RFP was issued for Outreach & Communications Consultant (due 10/7/22); two responses were received. Therefore, that RFP is currently being reviewed with a projected approval date of 12/8/22.
2. *On 9/18/22 an RFP was issued for Financial Auditing Services (due 10/14/22); only one response was received. Therefore, that RFP will be rebid on 11/6/22 with a new due date of 11/28/22 for submissions.
3. *On 9/30/22 the LRWDB submitted the final version of the PY21 Permanent File and Annual Report as required by ADWS.
4. On 10/1/22 the LRWDB secured signed reappointment forms for all existing LRWDB members from CEO Mayor Frank Scott Jr., as well as several new appointment forms for members that will be joining the LRWDB.
5. On 10/15/22 the LRWDB Executive Director had his 15-year work anniversary with the organization and thanks everyone for their continued support.

II. Outreach, Training and Attendance

1. *On 10/4/22 Equus and the LRWDB hosted a Rock City Reentry Lunch & Learn with its partner at the UA-PTC Business and Industry Center to introduce employers to the Pathway Home 3 Grant and how it can help them fill their hiring needs with pre-qualified reentry candidates. 15 employers attended.
2. On 10/18/22 the Equus and Our House partner staff with the \$1 million TANF-funded WBLP Award to serve the homeless and near homeless provided T/A to staff at Union Rescue Mission, Salvation Army, PATH, and Habitat for Humanity to extend the outreach of that grant to participants they serve.
3. On 10/18/22 the LRWFC Partners Advisory Committee met and discussed the MOU and IFA, the upcoming Center-wide Training and Open House Event.
4. On 10/20/22 the LRWDB sponsored a table and sent staff to the annual Greater Little Rock Chamber of Commerce Women's luncheon at the Robinson Center Grand Ballroom, featuring Colonel Angela Ochoa, Commander, LRAFB.
5. *On 10/19-21/22 Equus and LRWDB staff attended the first in-person WIOA Partners Conference sponsored by ADWS since the COVID-19 Pandemic.
6. On 11/1/22 LRWDB Executive Director attended the ADWS Local Directors' T/A Session in which WIOA Program, Financial and Admin updates took place.

III. Budget and Financials – No financial report for review at this Exec. Comm. meeting.

IV. Next Steps –

1. *The next meeting of the full LRWDB is Thursday, 12/8/22.
2. *The next meeting of the LRWDB Executive Committee is Thursday, 1/26/23.
3. The LRWDB Executive Director will be on vacation 11/5-13/22.
4. *Little Rock Workforce Center-wide Open House, Saturday, 12/17/22 10am-2pm
5. Submit the LRWDA two-year update to the local plan by 12/31/22?