

## WIOA 14 Youth Program Elements

#	Element Name	Element Description	Program Design Designation
1	Tutoring, study skills training, instruction, and dropout prevention services	Services that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential. This includes secondary school dropout prevention strategies that keep a youth in school and engaged in formal learning or training.	Core Services <ul style="list-style-type: none"> <li>Track A</li> <li>Track D</li> </ul> ISY Education Services
2	Alternative secondary school services and dropout recovery services	Alternative secondary school services assist youth who have struggled in traditional secondary school education. Dropout recovery services are aimed at getting youth who have dropped out of secondary education back into a secondary school or alternative secondary school/high school equivalency program.	Core Services <ul style="list-style-type: none"> <li>Track A</li> <li>Track D</li> </ul> OSY Education Services
3	Paid and unpaid work experiences	Services that have academic and occupational education as a component of the work experience, which may include the following types of work experiences: <ol style="list-style-type: none"> <li>Summer employment opportunities and other employment opportunities available throughout the school year;</li> <li>Pre-apprenticeship programs;</li> <li>Internships and job shadowing; and</li> <li>On-the-job training opportunities.</li> </ol>	Core Services <ul style="list-style-type: none"> <li>All Tracks, specifically Track B</li> </ul>
4	Occupational skills training	Training programs that lead to recognized postsecondary credentials that align with in-demand industry sectors or occupations in the local area, is an organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupation fields at entry, intermediate, or advanced levels. Occupational skills training must meet the following criteria: <ol style="list-style-type: none"> <li>Be outcome-oriented and focused on an occupational goal specified in the individual service strategy.</li> </ol>	Core Services <ul style="list-style-type: none"> <li>Track C</li> </ul>

	<p>b. Be of sufficient duration to impart the skills needed to meet the occupational goal.</p> <p>c. Lead to the attainment of a recognized postsecondary credential.</p> <p>d. Meet the quality standards in WIOA Section 123.</p>	
<p>5</p> <p>Education offered concurrently with workforce preparation and training</p>	<p>Training/education for a specific occupation or occupational cluster. This element refers to the concurrent delivery of workforce preparation activities, basic academic skills, and hands-on occupational skills training in a specific occupation, occupational cluster, or career pathway.</p>	<p>Core Services</p> <ul style="list-style-type: none"> <li>Track C</li> </ul>
<p>6</p> <p>Leadership development opportunities</p>	<p>Includes community service and peer-centered activities, encouraging responsibility, confidence, employability, self-determination, and other positive social behaviors.</p>	<p>Universal Services</p> <ul style="list-style-type: none"> <li>BET – Tier 1, 2, 3</li> <li>Follow Up Services</li> </ul>
<p>7</p> <p>Supportive services</p>	<ul style="list-style-type: none"> <li>Linkages to community services;</li> <li>Assistance with transportation;</li> <li>Assistance with childcare and dependent care;</li> <li>Assistance with housing;</li> <li>Needs-related payments;</li> <li>Assistance with educational testing;</li> <li>Reasonable accommodations for youth with disabilities;</li> <li>Legal aid services;</li> <li>Referrals to health care;</li> <li>Assistance with uniforms or other appropriate work attire and work-related tools, including eyeglasses and protective eye gear;</li> <li>Assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; and</li> <li>Payments and fees for employment and training-related applications, tests, and certifications;</li> <li>Other needs related to training or employment retention, as determined by the Career Navigator, to ensure the youth can continue to participate in and complete WIOA activities.</li> </ul>	<p>Universal Services</p> <ul style="list-style-type: none"> <li>Available to all youth based on assessments and goals</li> </ul>

8	Adult mentoring	Mentoring for a duration of at least 12 months, that may occur both during and after program participation.	Universal Services <ul style="list-style-type: none"> <li>Required as part of comprehensive staffing and program implementation strategy</li> <li>Includes Peer Mentoring</li> </ul>
9	Follow up services	Services for not less than 12 months after the completion of participation.	Universal Services <ul style="list-style-type: none"> <li>Required as an extension of program to support outcomes</li> </ul>
10	Comprehensive guidance and counseling	Provides individualized counseling to participants and may include drug and alcohol abuse counseling, mental health counseling, and referral to partner programs.	Universal Services <ul style="list-style-type: none"> <li>Mental Health Services are required to be integrated into the program design</li> </ul>
11	Financial literacy education	Includes information and activities such as creating budgets, setting up checking and saving accounts, managing spending, understanding credit reports, and protecting against identity theft.	Universal Services <ul style="list-style-type: none"> <li>BET – Tier 1, 2, 3</li> </ul>
12	Entrepreneurial skills training	Assists youth develop the skills associated with starting and operating a small business.	Universal Services <ul style="list-style-type: none"> <li>BET – Tier 2, 3</li> </ul>
13	Services that provide labor market information	Information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	Universal Services <ul style="list-style-type: none"> <li>Prerequisite services used in goal setting and track enrollment</li> <li>BET – Tier 1, 2, 3</li> </ul>
14	Post-secondary preparation and transition activities	Activities that prepares youth for postsecondary education after attaining a high school diploma or its recognized equivalent.	Core Services <ul style="list-style-type: none"> <li>Track A</li> </ul> Follow Up Services