

# AGENDA

## Little Rock Workforce Development Board Full Board Meeting August 22, 2019

### PAGE

Call to Order/Welcome	Bryan Day	
Taping of Meeting	Bryan Day	
Roll Call/Determine Quorum	Janet Davis	
Minutes Previous Meeting June 27, 2019 ( <b>ACTION ITEM</b> )	Bryan Day	2-9
Ratify Actions of the Executive Committee	Bryan Day	
LRWDB Chair's Report	Bryan Day	
<ul style="list-style-type: none"><li>Election of Officers</li></ul>		
Committee Reports		
<ul style="list-style-type: none"><li>One-Stop Partners Advisory Committee</li></ul>	Jo Keegan	
<ul style="list-style-type: none"><li>Services to Persons with a Disability Committee</li></ul>		
<ul style="list-style-type: none"><li>Services to Youth Committee</li></ul>	Kathy Fulks	
WIOA Service Provider's Report	Sheena Fluker	Handout
Executive Director's Report	W.J. Monagle	
<ul style="list-style-type: none"><li>Activity Report</li></ul>		10
<ul style="list-style-type: none"><li>Financial Report (<b>ACTION ITEM</b>)</li></ul>		11-24
Announcements - Adjourn	Bryan Day	

## MINUTES

Little Rock Workforce Development Board  
Full Board Meeting  
June 27, 2019

### PRESENT

Members Present: Bryan Day, Kristi Barr, James McCarther, Cindy Varner, Joe Morgan, Teresa Knapp Gordon, Robin Hunt, Larry Schleicher, Jo Keegan  
LRWDB Staff: W.J. Monagle, Janet Davis, Colleen Lassiter  
Rescare Workforce Services: Sheena Fluker, Rochelle Brown  
LRWDB Attorney: Steve Riggs  
Arkansas Department of Workforce Services: Angela Cook

### CALL TO ORDER/ROLL CALL

Chairman Bryan Day called the meeting to order at 12:00PM. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes.

Chairman Day proposed delaying election of officers for a short period to allow resolution of monitoring issues. He noted that an Executive Session will be called at the end of the meeting to evaluate Director Monagle performance.

### MINUTES FROM PREVIOUS MEETING

Upon a motion by James McCarther, duly seconded by Cindy Varner, it was unanimously **RESOLVED:** To approve the minutes of the April 24, 2019 meeting as presented.

### RATIFY ACTIONS OF EXECUTIVE COMMITTEE

Upon a motion by James McCarther, duly seconded by Cindy Varner, it was unanimously **RESOLVED:** To ratify the actions of the Executive Committee and approve the following four policies:

1. Customized Training Policy
2. Registered Apprenticeship Policy
3. Work Experience Policy
4. Occupational Skills Policy

### SERVICES FOR DISLOCATED WORKER POLICY

Upon a motion by James McCarther, duly seconded by Jo Keegan, it was unanimously **RESOLVED:** To approve the Services for Dislocated Worker Policy as presented.

### SERVICES FOR ADULT POLICY

Upon a motion by James McCarther, duly seconded by Kristi Barr, it was unanimously **RESOLVED:** To approve the Services for Adult Policy as presented.

## CASE MANAGEMENT & PARTICIPANT FILES POLICY

Upon a motion by James McCarther, duly seconded by Cindy Varner, it was unanimously **RESOLVED**: To approve the Case Management & Participant Files Policy as presented.

## PY19 WIOA BUDGET

Director Monagle presented the proposed WIOA Budget for July 1, 2019 through June 30, 2020 (Exhibit I). He discussed the proposed budget in detail. He noted that the proposed budget was developed based on:

- Transferring \$75,000 from the WIOA Dislocated Worker program to the WIOA Adult program
- Granting a two percent salary increase for LRWDB staff
- Reductions in Consulting, Legal and Outreach
- Rent reduction by one-half based on ADWS purchasing the building. If the purchase fails, money in reserve will cover the additional rent.

Director Monagle noted that proposals will be submitted for the National Emergency Grant (flood), YouthBuild and Re-Entry Grants. Plans are being developed to extend the Work Based Learning Grant and expand the Regional Planning and Sector Partnership Grants.

After review and discussion, upon a motion by Teresa Knapp Gordon, duly seconded by Jo Keegan, it was unanimously **RESOLVED**: To approve the proposed WIOA Budget for July 1, 2019 through June 30, 2020 as presented. Further **RESOLVED**: To approve and authorize transferring \$75,000 from the Program Year 2019 WIOA Dislocated Worker funding to the Program Year 2019 WIOA Adult funding.

## COMMITTEE REPORTS

### One-Stop Partners Advisory Committee

Jo Keegan reported on the following:

- Job Fairs
- Unemployment and closings
- Job Openings

### Services to Persons with a Disability Committee

The Committee is currently seeking a Chairperson and did not meet.

## WIOA SERVICE PROVIDER'S REPORT

Sheena Fluker presented LRWD Briefing Report for the reporting period May 2019 (Exhibit II).

Performance was discussed, the Board noted that for the year ended June 30, 2018 five of the eleven common WIOA Common Performance Measures were met. Members expressed concerns regarding not meeting Performance for two consecutive years.

Ms. Fluker reported that she expects to meet ten of the eleven WIOA Common Measures for the year ending June 30, 2019. She does not expect to meet the Youth Credentials Measure.

#### EXECUTIVE DIRECTOR'S REPORT

##### Activity Report

Director Monagle presented the Executive Director's Report dated June 27, 2019 (Exhibit III).

##### Financial Report

Director Monagle presented the financial report for May 2019. Upon a motion by James McCarther, duly seconded by Jo Keegan, it was unanimously **RESOLVED:** to approve the financial report as presented.

#### EXECUTIVE SESSION

Chairman Day called for an Executive Session at 12:49PM to discuss Director Monagle's job performance. Chairman Day recalled the regular meeting at 1:28PM and noted that no action was taken in Executive Session.

#### ADJOURNMENT

Upon a motion made and duly seconded, it was unanimously **RESOLVED:** To adjourn the meeting at 1:30PM.



Little Rock Workforce Development Board

End Date	GL	2018-2019 Actual Budget WIOA Adult, DLW, Youth	2019-2020 Projected Budget WIOA Adult, DLW, Youth	% Change	ADULT	DLW	YOUTH	Rock City Reentry 6/30/2020	Work Based Learning 12/31/2019	YOUTHBUILD II 2/20/2020	AAPI 9/30/2020	TOTAL	Effective 7/1/2017-3%			
													WI	JD	US	
Expenditures																
Salaries	5000	152,827.03	149,381.47	-2.25%	46,308.26	52,283.51	50,769.70	15,067.77	12,042.43	8,769.53	3,065.98	188,347.18				188,347.18
SS/Medicare Tax	5100	12,186.48	11,667.89	-4.35%	3,817.05	4,083.76	3,967.08	912.49	921.24	672.39	234.55	14,408.56				14,408.56
Dental	5200	634.04	533.68	-15.67%	285.44	326.79	317.45	65.99		38.78	11.55	1,050.00				1,050.00
Disability Insurance	5210	1,025.00	1,071.53	4.54%	332.17	375.04	364.32	95.40		57.88	13.66	1,242.57				1,242.57
Group Life Basic	5220	728.00	799.08	9.76%	247.71	279.68	271.69	74.13		43.23	10.19	956.63				956.63
Group Medical	5230	14,120.87	14,546.14	3.01%	4,509.30	5,091.15	4,945.69	971.54		770.38	220.10	16,508.16				16,508.16
Retirement	5240	13,190.09	14,528.17	10.14%	4,503.73	5,084.86	4,939.58	1,356.09		791.05	275.93	16,951.24				16,951.24
Vision	5250	180.00	180.00	0.00%	55.80	63.00	61.20	50.00		30.00		280.00				280.00
Dues and Subscriptions	6030	1,000.00	1,000.00	0.00%	310.00	350.00	340.00					1,000.00				1,000.00
Equipment	6040	2,770.50	2,770.50	0.00%	858.86	969.68	941.97	15,000.00				17,770.50				17,770.50
Equipment Rental	6050	4,617.50	4,617.50	0.00%	1,431.43	1,616.13	1,569.95	400.00		400.00		5,417.50				5,417.50
Liability Insurance	6070	3,694.00	3,694.00	0.00%	1,145.14	1,292.90	1,255.96					3,694.00				3,694.00
Other Program Expenses	6355							3,400.00				3,400.00				3,400.00
Business Expense	6122	600.00	600.00	0.00%	185.00	210.00	204.00					4,000.00				4,000.00
Cell Phones	6135	2,000.00	2,000.00	0.00%	620.00	700.00	680.00					2,000.00				2,000.00
Internet/DSL	6136	573.75	573.75	0.00%	177.86	200.81	195.08					573.75				573.75
IT Support	6137	230.87	230.87	0.00%	71.57	80.80	78.50					230.87				230.87
Office Phone	6140	2,558.75	2,558.75	0.00%	793.21	895.56	869.98					2,558.75				2,558.75
Postage and Delivery	6150	461.75	461.75	0.00%	143.14	161.61	157.00					461.75				461.75
Printing and Reproduction	6160	1,100.20	1,100.20	0.00%	343.54	387.87	376.79					1,100.20				1,100.20
Professional Fees - Accounting	6170	20,000.00	20,000.00	0.00%	6,200.00	7,000.00	6,800.00					20,000.00				20,000.00
Professional Fees - Consulting	6180	6,000.00	6,000.00	-33.33%	1,240.00	1,400.00	1,360.00					6,000.00				6,000.00
Professional Fees - Legal	6190	15,000.00	10,000.00	-33.33%	3,100.00	3,500.00	3,400.00					15,000.00				15,000.00
Outreach	6200	4,800.00	3,000.00	-37.50%	1,200.00	960.00	840.00					4,800.00				4,800.00
Rent	6210	32,000.00	16,000.00	-50.00%	6,400.00	5,120.00	4,480.00					32,000.00				32,000.00
Shared Costs	6212	2,308.75	2,308.75	0.00%	923.50	738.80	646.45					2,308.75				2,308.75
Supplies - Catering Board/Exec	6220	2,785.60	2,785.60	0.00%	1,114.32	891.46	760.02					2,785.60				2,785.60
Hardware/Software	6235	1,847.00	1,847.00	0.00%	738.80	591.04	517.16					1,847.00				1,847.00
Supplies - Office	6240	2,085.60	2,085.60	0.00%	834.32	667.46	584.02					2,085.60				2,085.60
Staff Development	6275	400.00	400.00	0.00%	160.00	128.00	112.00					400.00				400.00
Travel - Mileage	6280	500.00	500.00	0.00%	200.00	160.00	140.00					500.00				500.00
Travel - Other	6291	3,000.00	3,000.00	0.00%	1,200.00	960.00	840.00					3,000.00				3,000.00
Utilities	6300	2,595.60	2,595.60	0.00%	1,034.32	877.46	774.02					2,595.60				2,595.60
YB Participant Supplies	6245															
YB Van Insurance & Maintenance																
YB Recruitment/Orientation																
Total		307,831.48	281,236.43	-8.64%	90,283.48	97,397.36	93,549.60	48,445.87	12,963.67	19,693.34	3,831.96	366,171.27				366,171.27
Proposed July 1, 2018-June 30, 2019																
Arbor WIOA Program Services																
One-Stop Rent & Utilities WIOA Program																
Little Rock Workforce Development																
Total WIOA A, DLW, Youth & One Stop																
Transfer DLW to Adult																
Reserve																



ResCare Workforce Services

# LRWD Briefing Report

Reporting Period: May 2019  
Arkansas Workforce Center  
June 2019

# ResCare Monthly Briefing Report

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## Monthly Reporting

### **Youth WIOA:**

- Annual Enrollment Goal-40
- Actual-42 YTD,
- Annual goal exceeded

### **Adult WIOA:**

- Annual Enrollment Goal-50
- Actual -68 YTD
- Annual goal exceeded

### **DLW WIOA:**

- Annual Enrollment Goal-30
- Actual-30 YTD
- Annual goal exceeded

### **Community Outreach Measures:**

- Annual Enrollment Goal-48
- Actual-76 YTD
- Annual goal exceeded

### **Maintain Community Access Points:**

- Actual-2 YTD

### **Hiring Events\Recruitment:**

- Annual Enrollment Goal-48
- Actual-48 YTD
- Annual goal met

### **OJT Contracts:**

- Annual Enrollment Goal-3
- Actual-2 YTD

### **WIOA Youth 14 Elements**

- Annual Enrollment Goal-14
- Actual-14 YTD

### **Reentry Enrollment**

- 2 Year Program Enrollment Goal-150
- Actual 181

## Success Story

Nabrasha Taylor was enrolled in the WIOA Youth program on 3/11/2019. She started work experience on 3/13/2019 at Epic Medical. She was in dire need of a job as she was in the midst of moving and recently having a child. Nabrasha has 4 more weeks at Epic Medical and she's receiving job referrals as of now. The Case Manager is helping her with making decisions for CNA training. Nabrasha has received assistance with gas through vouchers and assistance with a deposit through the program. Nabrasha has received excellent evaluations from the start of her employment to now through the employer/job site.

ResCare Workforce appreciates the opportunity to provide services to the Arkansas Workforce Center at Little Rock. This monthly report has been provided as a briefing of the work completed by our team during the month of May 2019. If you have any questions, please contact Sheena Fluker, Project Director, at (501) 523-0036 or [Sheena.Fluker@Arkansas.gov](mailto:Sheena.Fluker@Arkansas.gov)



# Little Rock Performance Reporting April 2019

				Employment Rate (Q2)		Employment Rate (Q4)		Median Earnings		Credential Rate	
				(Cohort Period: 07/01/2017 - 06/30/2018)		(Cohort Period: 01/01/2017 - 12/31/2017)		(Cohort Period: 07/01/2017 - 06/30/2018)		(Cohort Period: 01/01/2017 - 12/31/2017)	
				Rate	Rate	Rate	Rate	Earnings	Earnings	Rate	Rate
Adult 6/2019	Target			62	91.10%	71	85.80%	\$6,300.00	54	75.00%	
	Numerator			53		59			58		
	Denominator			67	79.10%	82	71.95%	\$6,908.81	72	80.56%	
Feb-19					77.61%		51.22%	\$6,742.57		67.12%	
Jan-19					62.69%		41.46%	\$6,791.58		64.38%	
DLW 6/2019	Target			28	91.00%	20	85.50%	\$6,900.00	18	75.00%	
	Numerator			25		21			16		
	Denominator			30	83.33%	24	87.50%	\$7,434.38	23	69.57%	
Feb-19					58.06%		52.00%	\$7,919.19		54.17%	
Jan-19					58.06%		52.00%	\$7,919.19		54.17%	
Youth 6/2019	Target			30	73.00%	31	78.00%	NA	26	74%	
	Numerator			26		31			16		
	Denominator			41	63.41%	39	79.49%		35	45.71%	
Feb-19					47.62%		67.50%			38.89%	
Jan-19					45.24%		65.00%			38.89%	

\*Target Goals

\*Current Performance

\*Prior Months Performance

\*Target Met

\*BOLD\* 90% + of Goal



June 27, 2019  
LRWDB Executive Director's Report  
W.J. Monagle

I. Important Accomplishments and Notices (\*indicates more is on the LRWDB website)

- \*On 5/30/19 the Severe Storms and Flooding Disaster Declaration prompted the LRWDB to submit a preliminary budget to ADWS on 6/10/19 for a DW-Natural Disaster Grant of \$791,771 to help the City of Little Rock Parks & Recreation Dept. hire 25 employees to clean up parks and public spaces of debris.
- On 6/17/19 the \$108,000 AAPI Grant to implement a CNA+ (MedLinc) and IT Testing & Automation (First Orion) Apprenticeship Grant enrolled its first 25 pre-apprentices. Ultimately, a total of 36 apprentice participants will be enrolled.
- \*On 6/13/19 The FAME USA workshop held at the Airport Holiday Inn was a big success with 55 persons attending, including LRWDB members Kristi Barr, Joe Morgan, Cindy Varner and Bentley Wallace. The Federation for Advanced Manufacturing Education (FAME) explained its history and program structure with an eye toward establishing more FAME Chapters in Arkansas.

II. Outreach, Training and Attendance

- From 5/28-30/19 the LRWDB bookkeeper attended DOL financial training at the Dallas Regional Office which was attended by many states in our region.
- On 5/30/19 the LRWDB staff met with ADWS-LMI to establish the In-Demand Jobs threshold and we identified 14 as the number of new openings required.
- \*Also on 5/30/19, the LRWDB executive director had a phone conference with the AR State Director of HUD and representatives of the LR Metropolitan Housing Alliance and Congressman Hill's office to discuss a partnership, which has resulted in a job fair to be held at the LRWFC on 7/26/19.
- On 6/6/19 the LRWDB office manager, on behalf of the executive director, met with ADWS management and the other WIOA Area Administrators.
- On 6/12/19 the RCRP Culinary Arts Program at Our House saw the 5<sup>th</sup> Graduation of 8 Students earning a certificate in food safety, prep and serving.
- On 6/18/19 the LRWDB executive director was asked to join the GLRCC Workforce Dev. and Education Committee to discuss the strategies to advance public education and increase both the talent pipeline & job participation rate.
- On 6/19/19 the LRWFC BAT met and discussed MHA Job Fair with their staff.
- On 6/24/19 the LRWDB Youth Services Committee met.
- On 6/25/19 the LRWDB One Stop Partners Committee met.

III. Budget and Financials – the PY19 Budget is offered for your approval

IV. Next Steps –

- \*The next meeting of the full LRWDB will be August 29, 2019.
- \*The next meeting of the LRWDB Executive Committee will be July 25, 2019.
- Prepare PY19 grant submission to ADWS to continue the WBTI at Our House.
- Prepare Susan Harwood Targeted Topic Training Grant by 7/2/19

August 22, 2019  
LRWDB Executive Director's Report  
W.J. Monagle

I. Important Accomplishments and Notices (\*indicates more is on the LRWDB website)

- On 8/6/19 LRWDB and ResCare staff submitted a well-drafted YouthBuild proposal to the USDOL for \$1.5M. Notification should be made by November.
- \*On 8/07/19 the DOL issued a NOA to ADWS for a DW-Natural Disaster Grant of \$5.4M, of which 33% will be made available as of July 1, 2019. The LRWDB will initially receive \$255K of a \$792K total grant award to aid the City of Little Rock hire 25 employees to clean up parks and public spaces of flood debris.
- \*On 8/15/19 the ADWS notified the LRWDB that it would approve its subgrant modification submission for an additional step-increase of \$718K to continue the WBTI pilot project at Our House homeless shelter.

II. Outreach, Training and Attendance

- \*On 7/26/19 the LRWFC Business Advisory Team hosted the Metropolitan Housing Alliance Jobs and Services Fair with appx. 75 of its clientele attending.
- From 8/1-15/19 the LRWDB staff, in the absence of the executive director, completed all DOL quarterly reports and ADWS monthly expenditure reports, as well as entered 90% of all program budgets in the Abila accounting system.
- On 8/5/19 the LRWFC was observed by the America's Job Link Alliance (AJLA) to see how AJL is used during daily work and with customers so they can gain insight into any modifications that would be beneficial to the system.
- On 8/15/19 the LRWDB submitted to the The Rapoport Foundation a letter of inquiry which will allow it to submit a full proposal of \$200K if accepted.
- On 8/20/19 the LRWDB One Stop Partners Committee met.
- On 8/21/19 the LRWDB executive director participated in a conference call with representatives of ADWS and the Thomas P. Miller and Associates (TPMA) consulting firm who have been contracted to assist with work-based learning and registered apprenticeship (RA) expansion initiatives and activities in the State.
- On 8/21/19 the LRWFC Business Advisory Team met with special guests from TY Garments from the LR Port to explain their plans and needs for expansion.
- From 9/5-6/19 the LRWDB and ResCare staff will attend the semi-annual WIOA Partners Conference, which will be held at Embassy Suites in Little Rock.

III. Budget and Financials – July 2019 Financial Reports

IV. Next Steps –

- \*The next meeting of the full LRWDB will be October 24, 2019.
- \*The next meeting of the LRWDB Executive Committee will be Sept. 26, 2019.
- Correct the Rock City Young Adult budget forms by 8/28/19 and resubmit.
- Finalize contracts with ResCare for WIOA & RCRP Young Adults by 9/20/19.

**Little Rock Workforce Development Board**  
**Financial Report - LRWDB Financial Report WIOA - Unposted Transactions Included In Report**  
**From 7/1/2019 Through 7/31/2019**

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
Salaries	12,185.86	12,185.86	113,529.92	101,344.06
SS/Medicare Tax	932.23	932.23	11,667.89	10,735.66
Dental	65.31	65.31	36,785.22	36,719.91
Disability Insurance	49.18	49.18	1,071.53	1,022.35
Group Life Basic	54.46	54.46	799.08	744.62
Group Medical	968.52	968.52	14,546.14	13,577.62
Retirement	1,096.74	1,096.74	14,528.17	13,431.43
Vision	1.25	1.25	180.00	178.75
Dues and Subscriptions	0.00	0.00	1,000.00	1,000.00
Equipment	0.00	0.00	2,770.50	2,770.50
Equipment Rental	0.00	0.00	4,617.50	4,617.50
Liability Insurance	0.00	0.00	3,694.00	3,694.00
Business Expense	0.00	0.00	600.00	600.00
Cell Phones	0.00	0.00	2,000.00	2,000.00
Internet/DSL	0.00	0.00	573.75	573.75
I T Support	0.00	0.00	230.87	230.87
Office Phone	0.00	0.00	2,558.75	2,558.75
Postage and Delivery	0.00	0.00	461.75	461.75
Printing and Reproduction	0.00	0.00	1,108.20	1,108.20
Professional Fees - Accounting	0.00	0.00	20,000.00	20,000.00
Professional Fees - Consulting	0.00	0.00	4,000.00	4,000.00
Professional Fees - Legal	0.00	0.00	10,000.00	10,000.00
Outreach	0.00	0.00	3,000.00	3,000.00
Rent	2,604.61	2,604.61	16,000.00	13,395.39
Shared Costs	0.00	0.00	2,308.75	2,308.75
Supplies - Catering Board/Exec	0.00	0.00	2,785.80	2,785.80
Hardware/Software	0.00	0.00	1,847.00	1,847.00
Supplies - Office	0.00	0.00	2,085.80	2,085.80
Staff Development	0.00	0.00	400.00	400.00
Travel - Mileage	0.00	0.00	500.00	500.00
Travel - Other	0.00	0.00	3,000.00	3,000.00
Utilities - Gas and Electric	0.00	0.00	2,585.80	2,585.80
Total Expenditures	<u>17,958.16</u>	<u>17,958.16</u>	<u>281,236.42</u>	<u>263,278.26</u>



## Little Rock Workforce Development Board

### Financial Report - WIOA Adult, DLW, Youth Combined - Unposted Transactions Included In Report

#### 15 - Arbor Education & Training

From 7/1/2019 Through 7/31/2019

	Current Month Actual	Current Year to date Actual	Total Budget - Original	Total Budget Variance - Original
Expenditures				
Salaries	25,548.79	25,548.79	243,714.70	218,165.91
One Stop Fringe	6,394.37	6,394.37	55,314.40	48,920.03
Administration	1,181.44	1,181.44	13,758.63	12,577.19
Indirect Costs	3,591.79	3,591.79	35,631.97	32,040.18
Incentive Award	0.00	0.00	1,500.00	1,500.00
Equipment	522.06	522.06	6,200.00	5,677.94
Individual Training Accounts	3,469.62	3,469.62	113,562.80	110,093.18
Liability Insurance	334.64	334.64	3,000.00	2,665.36
Miscellaneous	216.58	216.58	0.00	(216.58)
Office Phone	85.64	85.64	10,451.00	10,365.36
Postage and Delivery	0.00	0.00	835.00	835.00
Supplies - Office	199.64	199.64	6,574.00	6,374.36
Supportive Services	333.00	333.00	13,000.00	12,667.00
Profit	0.00	0.00	30,274.00	30,274.00
Staff Development	232.80	232.80	640.00	407.20
Travel - Mileage	54.55	54.55	4,449.00	4,394.45
OJT	0.00	0.00	7,000.00	7,000.00
Work Experience	10,255.93	10,255.93	34,574.51	24,318.58
Total Expenditures	<u>52,420.85</u>	<u>52,420.85</u>	<u>580,480.01</u>	<u>528,059.16</u>

**Little Rock Workforce Development Board**  
**Financial Report - WIOA ARBOR Adult, DLW, Youth - Unposted Transactions Included In Report**  
**100 - WIOA Adult**  
**From 7/1/2019 Through 7/31/2019**

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
Salaries	8,232.93	8,232.93	48,253.87	40,020.94
One Stop Fringe	1,820.11	1,820.11	10,965.86	9,145.75
Administration	369.86	369.86	4,245.83	3,875.97
Indirect Costs	1,130.16	1,130.16	7,292.83	6,162.67
Equipment	164.08	164.08	1,913.15	1,749.07
Individual Training Accounts	3,469.62	3,469.62	80,887.09	77,417.47
Liability Insurance	67.92	67.92	925.72	857.80
Miscellaneous	105.33	105.33	0.00	(105.33)
Office Phone	5.90	5.90	1,687.00	1,681.10
Postage and Delivery	0.00	0.00	41.00	41.00
Supplies - Office	62.75	62.75	1,408.14	1,345.39
Supportive Services	0.00	0.00	4,000.00	4,000.00
Profit	0.00	0.00	9,342.00	9,342.00
Staff Development	57.17	57.17	46.00	(11.17)
Travel - Mileage	54.55	54.55	1,112.00	1,057.45
OJT	0.00	0.00	7,000.00	7,000.00
Total Expenditures	<u>15,540.38</u>	<u>15,540.38</u>	<u>179,120.49</u>	<u>163,580.11</u>

**Little Rock Workforce Development Board**  
**Financial Report - WIOA ARBOR Adult, DLW, Youth - Unposted Transactions Included In Report**  
**110 - WIOA Youth**  
**From 7/1/2019 Through 7/31/2019**

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
Salaries	8,671.66	8,671.66	93,662.28	84,990.62
One Stop Fringe	2,318.01	2,318.01	21,252.39	18,934.38
Administration	420.86	420.86	4,683.17	4,262.31
Indirect Costs	1,244.72	1,244.72	13,688.28	12,443.56
Incentive Award	0.00	0.00	1,500.00	1,500.00
Equipment	184.66	184.66	2,110.28	1,925.62
Liability Insurance	194.97	194.97	1,021.10	826.13
Office Phone	73.51	73.51	4,840.00	4,766.49
Postage and Delivery	0.00	0.00	381.00	381.00
Supplies - Office	70.61	70.61	2,472.71	2,402.10
Supportive Services	108.00	108.00	5,000.00	4,892.00
Profit	0.00	0.00	10,304.00	10,304.00
Staff Development	115.25	115.25	381.00	265.75
Travel - Mileage	0.00	0.00	1,706.00	1,706.00
Work Experience	<u>10,255.93</u>	<u>10,255.93</u>	<u>34,574.51</u>	<u>24,318.58</u>
Total Expenditures	<u>23,658.18</u>	<u>23,658.18</u>	<u>197,576.72</u>	<u>173,918.54</u>



**Little Rock Workforce Development Board**  
**Financial Report - WIOA ARBOR Adult, DLW, Youth - Unposted Transactions Included In Report**  
**120 - WIOA Dislocated Worker**  
**From 7/1/2019 Through 7/31/2019**

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
Salaries	8,644.20	8,644.20	101,798.55	93,154.35
One Stop Fringe	2,256.25	2,256.25	23,096.15	20,839.90
Administration	390.72	390.72	4,829.63	4,438.91
Indirect Costs	1,216.91	1,216.91	14,650.86	13,433.95
Equipment	173.32	173.32	2,176.57	2,003.25
Individual Training Accounts	0.00	0.00	32,675.71	32,675.71
Liability Insurance	71.75	71.75	1,053.18	981.43
Miscellaneous	111.25	111.25	0.00	(111.25)
Office Phone	6.23	6.23	3,924.00	3,917.77
Postage and Delivery	0.00	0.00	413.00	413.00
Supplies - Office	66.28	66.28	2,693.15	2,626.87
Supportive Services	225.00	225.00	4,000.00	3,775.00
Profit	0.00	0.00	10,628.00	10,628.00
Staff Development	60.38	60.38	213.00	152.62
Travel - Mileage	0.00	0.00	1,631.00	1,631.00
Total Expenditures	<u>13,222.29</u>	<u>13,222.29</u>	<u>203,782.80</u>	<u>190,560.51</u>

**Little Rock Workforce Development Board**  
**Financial Report - WIOA Adult, DLW, Youth Combined - Unposted Transactions Included In Report**  
**25 - AWFLR Rent/Utilities/Operating Maintenance**  
**From 7/1/2019 Through 7/31/2019**

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
One Stop Rent, Util, Misc Exp	<u>4,277.14</u>	<u>4,277.14</u>	<u>39,700.00</u>	<u>35,422.86</u>
Total Expenditures	<u>4,277.14</u>	<u>4,277.14</u>	<u>39,700.00</u>	<u>35,422.86</u>

**Little Rock Workforce Development Board**  
Financial Report - Rock City Re-entry Grant - Unposted Transactions Included In Report  
10 - Little Rock Workforce Development Board  
From 7/1/2019 Through 7/31/2019

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures					
Rock City Reentry Grant					
Salaries	1,230.87	1,230.87	15,067.77	13,836.90	91.83%
SS/Medicare Tax	94.16	94.16	912.49	818.33	89.68%
Dental	6.65	6.65	65.99	59.34	89.92%
Disability Insurance	5.05	5.05	99.40	94.35	94.92%
Group Life Basic	5.61	5.61	74.13	68.52	92.43%
Group Medical	99.72	99.72	971.54	871.82	89.74%
Retirement	110.77	110.77	1,356.09	1,245.32	91.83%
Vision	0.09	0.09	50.00	49.91	99.82%
Equipment	0.00	0.00	15,000.00	15,000.00	100.00%
Equipment Rental	0.00	0.00	400.00	400.00	100.00%
Business Expense	0.00	0.00	3,400.00	3,400.00	100.00%
Supplies - Office	0.00	0.00	702.00	702.00	100.00%
Other Program Expense	0.00	0.00	3,400.00	3,400.00	100.00%
Travel - Mileage	0.00	0.00	1,000.00	1,000.00	100.00%
Travel - Other	0.00	0.00	5,946.46	5,946.46	100.00%
Total Expenditures	<u>1,552.92</u>	<u>1,552.92</u>	<u>48,445.87</u>	<u>46,892.95</u>	<u>96.79%</u>



**Little Rock Workforce Development Board**  
Financial Report - Rock City Re-entry Grant - Unposted Transactions Included In Report  
15 - Arbor Education & Training  
From 7/1/2019 Through 7/31/2019

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures					
Rock City Reentry Grant					
Salaries	6,534.11	6,534.11	0.00	(6,534.11)	0.00%
One Stop Fringe	1,450.19	1,450.19	0.00	(1,450.19)	0.00%
Indirect Costs	834.33	834.33	0.00	(834.33)	0.00%
Cell Phones	45.34	45.34	0.00	(45.34)	0.00%
Supplies - Office	47.08	47.08	0.00	(47.08)	0.00%
Supportive Services	72.00	72.00	0.00	(72.00)	0.00%
Case Management Fees	652.78	652.78	0.00	(652.78)	0.00%
Work Experience	5,354.56	5,354.56	0.00	(5,354.56)	0.00%
Total Expenditures	<u>14,990.39</u>	<u>14,990.39</u>	<u>0.00</u>	<u>(14,990.39)</u>	<u>0.00%</u>

**Little Rock Workforce Development Board**

Financial Report - Rock City Re-entry Grant - Unposted Transactions Included In Report

25 - AWFLR Rent/Utilities/Operating Maintenance

From 7/1/2019 Through 7/31/2019

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>	<u>Percent Total Budget Remaining - Original</u>
Expenditures					
Rock City Reentry Grant					
One Stop Rent, Util, Misc Exp	<u>280.00</u>	<u>280.00</u>	<u>3,360.00</u>	<u>3,080.00</u>	<u>91.67%</u>
Total Expenditures	<u>280.00</u>	<u>280.00</u>	<u>3,360.00</u>	<u>3,080.00</u>	<u>91.67%</u>

**Little Rock Workforce Development Board**

Financial Report - YOUTHBUILD II ALL LOCS 2017-18 - Unposted Transactions Included In Report

10 - Little Rock Workforce Development Board

From 7/1/2019 Through 7/31/2019

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures					
YouthBuild II					
Salaries	1,230.86	10,260.93	11,928.00	1,667.07	13.98%
SS/Medicare Tax	94.15	784.92	912.50	127.58	13.98%
Dental	6.63	55.00	131.20	76.20	58.08%
Disability Insurance	5.05	39.43	105.00	65.57	62.45%
Group Life Basic	5.61	45.76	104.95	59.19	56.40%
Group Medical	99.72	827.26	870.75	43.49	4.99%
Retirement	110.76	870.79	1,125.80	255.01	22.65%
Vision	0.11	0.91	30.00	29.09	96.97%
Equipment Rental	0.00	0.00	400.00	400.00	100.00%
Supplies - Office	0.00	0.00	200.00	200.00	100.00%
Participant Const Supplies YB	0.00	3,631.01	12,000.00	8,368.99	69.74%
YB Recruitment/Orientation	0.00	0.00	3,500.00	3,500.00	100.00%
YB Van Insurance & Maintenance	0.00	2,874.89	2,500.00	(374.89)	(15.00)%
Travel - Mileage	0.00	126.00	1,000.00	874.00	87.40%
Travel - Other	0.00	0.00	2,400.00	2,400.00	100.00%
Total Expenditures	<u>1,552.89</u>	<u>19,516.90</u>	<u>37,208.20</u>	<u>17,691.30</u>	<u>47.55%</u>

**Little Rock Workforce Development Board**  
Financial Report - YOUTHBUILD II ALL LOCS 2017-18 - Unposted Transactions Included In Report  
15 - Arbor Education & Training  
From 7/1/2019 Through 7/31/2019

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures					
YouthBuild II					
Salaries	3,586.16	77,383.24	79,413.60	2,030.36	2.56%
One Stop Fringe	1,057.06	13,780.11	27,794.27	14,014.16	50.42%
Worker's Compensation	0.00	0.00	1,500.00	1,500.00	100.00%
Incentive Award	0.00	4,611.39	5,000.00	388.61	7.77%
Individual Training Accounts	0.00	26,670.00	22,000.00	(4,670.00)	(21.23)%
Cell Phones	0.00	1,320.58	2,000.00	679.42	33.97%
Printing and Reproduction	0.00	0.00	400.00	400.00	100.00%
Supplies - Office	110.36	589.01	1,000.00	410.99	41.10%
YB Participant Uniforms & Equipment	0.00	0.00	10,000.00	10,000.00	100.00%
Case Management Fees	168.93	5,636.03	15,000.00	9,363.97	62.43%
Staff Development	0.00	2,320.00	0.00	(2,320.00)	0.00%
Travel - Mileage	0.00	0.00	600.00	600.00	100.00%
Travel - Registration	0.00	81.55	0.00	(81.55)	0.00%
Travel - Other	0.00	421.26	400.00	(21.26)	(5.32)%
YB GED Participation	0.00	487.60	15,000.00	14,512.40	96.75%
Work Experience	(466.13)	15,381.74	18,000.00	2,618.26	14.55%
Total Expenditures	<u>4,456.38</u>	<u>148,682.51</u>	<u>198,107.87</u>	<u>49,425.36</u>	<u>24.95%</u>



**Little Rock Workforce Development Board**

Financial Report - YOUTHBUILD II ALL LOCS 2017-18 - Unposted Transactions Included In Report

25 - AWFLR Rent/Utilities/Operating Maintenance

From 7/1/2019 Through 7/31/2019

	Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures					
YouthBuild II					
One Stop Rent, Util, Misc Exp	280.00	3,080.00	3,360.00	280.00	8.33%
Total Expenditures	280.00	3,080.00	3,360.00	280.00	8.33%

## Little Rock Workforce Development Board

Financial Report - Financial Report by fund, location & cost code - Unposted Transactions Included In Report

10 - Little Rock Workforce Development Board

525 - Work Base Learning

110 - Program Cost

From 7/1/2019 Through 7/31/2019

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
Salaries	1,005.19	1,005.19	12,042.43	11,037.24
SS/Medicare Tax	76.90	76.90	921.24	844.34
Dental	6.21	6.21	0.00	(6.21)
Disability Insurance	4.72	4.72	0.00	(4.72)
Group Life Basic	5.22	5.22	0.00	(5.22)
Group Medical	93.24	93.24	0.00	(93.24)
Retirement	90.47	90.47	0.00	(90.47)
Vision	0.05	0.05	0.00	(0.05)
Total Expenditures	<u>1,282.00</u>	<u>1,282.00</u>	<u>12,963.67</u>	<u>11,681.67</u>

# **Little Rock Workforce Development Board**

## **Financial Report - Financial Report by fund, location & cost code - Unposted Transactions Included In Report**

### **15 - Arbor Education & Training**

### **525 - Work Base Learning**

### **110 - Program Cost**

**From 7/1/2019 Through 7/31/2019**

	<u>Current Month Actual</u>	<u>Current Year to date Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Expenditures				
Salaries	3,116.70	3,116.70	0.00	(3,116.70)
One Stop Fringe	551.78	551.78	0.00	(551.78)
Indirect Costs	378.95	378.95	0.00	(378.95)
Supportive Services	180.00	180.00	0.00	(180.00)
Case Management Fees	890.77	890.77	0.00	(890.77)
Work Experience	12,906.27	12,906.27	0.00	(12,906.27)
Participant Wages	<u>1,423.93</u>	<u>1,423.93</u>	<u>0.00</u>	<u>(1,423.93)</u>
Total Expenditures	<u>19,448.40</u>	<u>19,448.40</u>	<u>0.00</u>	<u>(19,448.40)</u>