

AGENDA

Little Rock Workforce Development Board Executive Committee Meeting September 26, 2019

PAGE

Call to Order/Welcome	Kristi Barr	
Taping of Meeting	Kristi Barr	
Roll Call/Determine Quorum	Janet Davis	
Minutes Previous Meeting (ACTION ITEM)	Kristi Barr	2-8
Board Authorization (ACTION ITEM)	W.J. Monagle	
<ul style="list-style-type: none">• “The LRWDB staff and contracted WIOA service provider must replace computer equipment that will not be supported by Microsoft, DIS, or ADWS-IT beyond December 31, 2019. Therefore, the Board authorizes the Executive Director to negotiate the specifications, cost and purchase of new computer equipment which will be reflected in a modified budget realized with cost savings from unused rental expenses.”		
Committee Reports		
<ul style="list-style-type: none">• One-Stop Partners Advisory Committee	Jo Keegan	
<ul style="list-style-type: none">• Services to Persons with a Disability Committee		
<ul style="list-style-type: none">• Services to Youth Committee	Kathy Fulks	
WIOA Service Provider's Report	Sheena Fluker	
Executive Director's Report	W.J. Monagle	
<ul style="list-style-type: none">• Activity Report		9
Announcements		
Adjourn	Kristi Barr	

MINUTES

Little Rock Workforce Development Board Executive Committee Meeting May 23, 2019

PRESENT

Members Present: Bryan Day, James McCarther, Kathy Fulks, Jo Keegan

LRWDB Staff: W.J. Monagle, Janet Davis, Colleen Lassiter

Abor Education & Training: Sheena Fluker

LRWDB Attorney: Steve Riggs

AWDS: Curtis Lawrence

Guest: Beverly Smith

CALL TO ORDER/ROLL CALL

Chairman Bryan Day called the meeting to order at 12:00pm. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes. Introductions were made and it was determined that a quorum was present.

MINUTES FROM PREVIOUS MEETING

Upon a motion by Kathy Fulks, duly seconded by James McCarther, it was unanimously **RESOLVED:** To approve the minutes of the March 28, 2019 meeting as presented.

CHAIRMAN'S REPORT

One-Stop Partners Advisory Committee

Jo Keegan reported on the following:

- Center fire drill
- Hot Spring Manager's Meeting
- Job Fairs
- Adult Education Group
- CADC LIHEAP Program

Services to Persons with a Disability Committee

The Committee is seeking a Chairperson and did not meet.

Services to Youth Committee

Kathy Fulks reported that the Committee met on May 20, 2019. She detailed the meeting and distributed minutes. (Exhibit I).

WIOA SERVICE PROVIDER'S REPORT

Sheena Fluker presented LRWD Briefing Report dated May 2019 (Exhibit II).

EXECUTIVE DIRECTOR'S REPORT

Activity Report

Director Monagle presented the Executive Director's Report dated May 23, 2019 (Exhibit III).

Policies

Director Monagle presented the following LRWDB Policies:

1. Customized Training Policy: After review and discussion and upon a motion by James McCarther, duly seconded by Jo Keegan, it was unanimously **RESOLVED**: To approve the Customized Training Policy as presented.
2. Registered Apprenticeships Policy: After review and discussion and upon a motion by Kathy Fulks, duly seconded by James McCarther, it was unanimously **RESOLVED**: To approve the Registered Apprenticeships Policy as presented.
3. Work Experience Policy: After review and discussion and upon a motion by James McCarther, duly seconded by Kathy Fulks, it was unanimously **RESOLVED**: To approve the Work Experience Policy as presented.
4. Occupational Skills Training/ITA Policy: After review and discussion and upon a motion by Kathy Fulks, duly seconded by James McCarther, it was unanimously **RESOLVED**: To approve the Occupational Skills Training/ITA Policy as presented.

ADJOURNMENT

Upon a motion made and duly seconded, unanimously **RESOLVED**: To adjourn the meeting at 12:50pm.

Approved

Little Rock Work Force Youth Services Committee Meeting
May 20, 2019 at 9:30 a.m.
Started: 9:37/ Ended: 9:58

Attendees:

Kathy Fulks (ACEF)
Maggie Strickland (ACEF)
Delwin Slater (YouthBuild)
Melissa Mitchell (YouthBuild)

Agenda:

- Welcome & Introductions
- WIOA Youth Updates
- Community Partners Program Updates and Announcements
- YouthBuild Grant Update
- New Grant Opportunities

Meeting Minutes:

Kathy welcomed everyone to the meeting.

Melissa shared that WIOA is very close to meeting their goal and preparing for summer youth employment.

Melissa announced YouthBuild has surpassed their goal of 50 and enrolled 57 youth. So far, 6 have completed their CNA training - 2 of them are employed, 3 of them are looking for employment, and 1 is waiting to pass their state board exam. There are currently 3 youth enrolled in truck driving school and 1 person lost a requirement to test. Also, 2 have completed their CDL requirements and accepted job offers – in Dallas (Stevens Transport) and West Memphis (TransAM). Melissa said she is following up and identifying youth who are not employed. She mentioned Mr. Slater has a list of employers if they come in looking for employment as well. Melissa talked about looking over grant proposals and applying for a grant in the fall.

Kathy discussed carpentry craft training which may start in the fall (late September to early March). The class will be 20 weeks long and 10 hours per week (Tuesdays and Saturdays). The students will work with Lawson and build a small house. Afterwards, the electrical and plumbing apprentices will help complete the project. Kathy said this could be a good training opportunity for the WIOA students and may be free if the grant is approved. The craft training could lead into a general carpentry track or a job with the highway department.

Agenda for Next Meeting:

Next meeting Monday, June 17th at 9:30 am
(Meetings are Every 3rd Monday of the Month)



ResCare Workforce Services

LRWD Briefing Report

Reporting Period: April 2019
Arkansas Workforce Center
May 2019

ResCare Monthly Briefing Report

Monthly Reporting

Youth WIOA:

- Annual Enrollment Goal-40
- Actual-36 YTD,
- 90% of annual goal met

Adult WIOA:

- Annual Enrollment Goal-50
- Actual -64 YTD
- Annual goal exceeded

DLW WIOA:

- Annual Enrollment Goal-30
- Actual-28 YTD
- 93% of annual goal met

Community Outreach Measures:

- Annual Enrollment Goal-48
- Actual-76 YTD
- Annual goal exceeded

Maintain Community Access Points:

- Actual-2 YTD
- Shorter College, Arkansas Community Corrections

Hiring Events\Recruitment:

- Annual Enrollment Goal-48
- Actual-42 YTD
- 88% of annual goal met

OJT Contracts:

- Annual Enrollment Goal-3
- Actual-2YTD pushed back to 6/3/19

WIOA Youth 14 Elements

- Annual Enrollment Goal-14
- Actual-13 YTD

Reentry Enrollment

- 2 Year Program Enrollment Goal-150
- Actual 181

Success Story

WJ's support as a leader!

ResCare Workforce appreciates the opportunity to provide services to the Arkansas Workforce Center at Little Rock. This monthly report has been provided as a briefing of the work completed by our team during the month of April 2019. If you have any questions, please contact Sheena Fluker, Project Director, at (501) 523-0036 or Sheena.Fluker@Arkansas.gov

Little Rock Performance Reporting April 2019

			Employment Rate (Q2) (Cohort Period: 07/01/2017 - 06/30/2018)		Employment Rate (Q4) (Cohort Period: 01/01/2017 - 12/31/2017)		Median Earnings (Cohort Period: 07/01/2017 - 06/30/2018)		Credential Rate (Cohort Period: 01/01/2017 - 12/31/2017)	
			Rate		Rate		Earnings		Rate	
			Actual	Target	Actual	Target	Actual	Target	Actual	Target
Adult 5/2019	Feb-19	Jan-19	67	53	82	59	\$6,908.81	\$6,300.00	72	55
DLW 5/2019	Feb-19	Jan-19	31	24	25	18	\$6,731.34	\$6,900.00	24	17
Youth 5/2019	Feb-19	Jan-19	41	26	39	31	\$7,919.19	NA	35	16

*Target Goals
 *Current Performance
 *Prior Months Performance
 *Target Met
 *BOLD * 90% + of Goal

May 23, 2019
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

- *On 5/1/19 the ADWS announced its program allocations to the LRWDB WIOA PY19 Adult (\$226,303 or -11.70%), DW (\$419,045 or +27.06%) and Youth (\$230,570 or -12.21%) program activities.
- *On 4/16/19 the LRWDB was approved by ADWS for a \$100,000 AAPI Grant to implement a CNA+ Apprenticeship Grant for 30 participants to receive their CNA certification and an additional year of advanced training as apprentices.
- *The Sector Partnership grant will host a major workshop at the Airport Holiday Inn on June 13, 2019 with guest presenters from the KY FAME program – which stands for the Federation for Advanced Manufacturing Education (FAME) – including a leading advocate from Toyota North America and the LA FAME-GeauxFAME Chapter of Louisiana.

II. Outreach, Training and Attendance

- *On 4/30/19 the LRWDB executive director took part in the presentation to the City of Little Rock Board of Directors and Mayor Frank Scott Jr. on the outcomes of the Rights After Wrongs event held at the LRWFC in January 2019.
- On 5/2/19 the LRWDB office manager, on behalf of the executive director, attended the ADWS monthly meeting with the WIOA Administrators and ADWS staff at the Central Office.
- On 5/14-15/19 the LRWDB executive director and office manager attended the semi-annual WIOA Partners Meeting in Hot Springs, AR.
- On 5/20/19 the LRWDB Youth Services Committee met.
- On 5/24/19 the LRWDB executive director will meet with a group of eight local legislators from Kazakhstan interested in unemployment, labor relations and unions. The US State Department and Global Ties Arkansas sponsored the trip.
- On 5/28/19 the LRWDB One Stop Partners Committee will meet.
- *On 5/30/19 the LRWDB and Arbor/ResCare will meet with the ADWS Labor Market Information Office (LMI) to determine the local version of the state Demand Occupation List used to determine eligibility of training and educational program areas. One board member is asked and invited to attend.

III. Budget and Financials

IV. Next Steps –

- *The next meeting of the full LRWDB will be June 27, 2019.
- *The next meeting of the LRWDB Executive Committee will be July 25, 2019.
- Review 2nd Chance grant submissions to DOJ for Youth by 6/10/19.
- Prepare PY19 grant submission to ADWS to continue the WBTI at Our House.

September 26, 2019
LRWDB Executive Director's Report
W.J. Monagle

I. Important Accomplishments and Notices (*indicates more is on the LRWDB website)

- On 9/4/19 the AR Div. of Building Authority notified the LRWDB that it was terminating the sublease at 5401 S. University – since the property had been sold to the state effective 8/27/19. This means that we will pay next to nothing in rent for the space we occupy. It also means that ADWS is in direct control of the building. New negotiations began on 8/23/19 to realign space per demand.
- From 9/9-13/19 LRWDB and ResCare staff underwent a DOL monitoring visit of its Rock City Reentry Adult Program. The report will arrive in 30-45 days.
- *On 8/23/19 the City of Little Rock held a hiring event to fill 25 positions to help clean up parks and public spaces of flood debris, funded by the DOL DW-Natural Disaster Grant of \$805K and administrated through the LRWDB. More than 20 initial job offers were made, pending drug and background checks.

II. Outreach, Training and Attendance

- *On 8/30/19 the LRWDB executive director attended the final graduation ceremony of the Rock City Reentry Culinary Program delivered at Our House Homeless Center. There were five graduates in this class and 51 in all.
- On 9/5-6/19 the LRWDB and ResCare staff attended the WIOA Partners Conference held at the Embassy Suites in Little Rock.
- On 9/12/19 the LRWDB executive director met with managers of Essick Air and toured its production facility off of 65th St. in preparation of submitting a WBTP Incumbent Worker training grant application for four of its employees.
- On 9/16/19 the LRWDB Youth Services Committee met.
- On 9/16/19 LRWDB, ResCare and ADWS staff met with AR Food Bank staff to discuss shared mission values and platforms for collaboration around work.
- *On 9/18/19 the combined Business Outreach Teams of the LRWDB and the Central AR WDA hosted Thomas P Miller & Associates (TPMA) for a technical assistance workshop on redefining the role of business liaison under WIOA.
- On 9/19/19 the LRWDB executive director attended the 2nd FAME planning meeting at the LR Port Authority to gauge business interest and support.
- On 9/22/19 the LRWDB, ResCare and RCRP partners staffed a tent at the 9th Annual LR Food Truck Festival, recruiting for careers in the culinary arts.
- On 9/24/19 the LRWDB One Stop Partners Committee met.
- On 9/25/19 the LRWDB executive director volunteered at the “Who Works the Rivers?” fieldtrip for N/LRSD HS students at Witt Stephens Jr. Nature Center.

III. Budget and Financials – No Financial Reports – See Financial Action Item

IV. Next Steps –

- *The next meeting of the full LRWDB will be October 24, 2019.
- *The next meeting of the LRWDB Executive Committee will be Dec. 5, 2019.