

## **MINUTES**

Little Rock Workforce Development Board  
Full Board Meetings  
August 23, 2018

### **PRESENT**

Members Present: Kristi Barr, James McCarther, Kathy Fulks, Warwick Sabin, Susan P. North, Cindy Varner, Bentley Wallace, Debbie Wolfe (assigned designee for Jo Keegan), Robin Hunt, Larry Schleicher, Kyle Kiper, Teresa Knapp Gordon

LRWDB Staff: W.J. Monagle, Janet Davis, Allison Gwinup

Abor Education & Training: Sheena Fluker, Debra Senter

LRWDB Attorney: Steve Riggs

AWDB: Bernardo Corcolis

### **CALL TO ORDER/ROLL CALL**

Kristi Barr called the meeting to order at 12:00PM. The audience was welcomed and reminded that the meeting was being recorded for assistance in preparing the minutes. Roll was called, and it was determined that a quorum was present.

### **MINUTES FROM PREVIOUS MEETING**

Upon a motion by Kathy Fulks, duly seconded by Cindy Varner, it was unanimously **RESOLVED:** To approve the minutes of the April 26, 2018 meeting as presented.

### **WIOA SERVICE PROVIDER/ONE STOP OPERATOR'S REPORT**

Sheena Fluker presented Rescare Workforce Services report for July 2018 (Exhibit I). She stated that WIOA was off to a good start for this program year.

Debra Senter presented on the status of the Rock City Reentry program (Exhibit II). Board members were pleased with the progress report for RCRG and said so.

### **EXECUTIVE DIRECTOR'S REPORT**

#### **Activity Report**

Director Monagle presented the Executive Director's Report dated August 23, 2018 (Exhibit III). He reported that LRWDB is working on grant funding and contracts and currently has open RFPs for attorney services, communications, and audit services as well as an open full-time position for a program monitor/administrative assistant. It was also noted that Promise will end September 30<sup>th</sup>, 2018.

## Financial Report

Director Monagle presented a PY2019 budget. The Board discussed extending another 2/12<sup>th</sup>s of the prior year's budget to appropriate over the next two months and tabling approval of the next fiscal year's budget to the next Full Board Meeting. Upon a motion made by James McCarther, seconded by Kathy Fulks, it was unanimously **RESOLVED**: To approve of an extension of 2/12<sup>th</sup>s of last year's budget for two months until the next Full Board Meeting. Director Monagle then presented the financial reports. Upon a motion by Bentley Wallace, seconded by James McCarther, it was unanimously **RESOLVED**: To approve the financial reports presented.

## LRWDB CHAIR'S REPORT Committee Reports

- One-Stop Partners Advisory Committee – Debbie Wolfe reported on Committee activities. An updated directory has been put together and sent out to staff.
- Services to Persons with a Disability Committee – Kyle Kiper reported on Committee Activities
- Services to Youth Committee – Kathy Fulks reported on Committee activities.

## EXECUTIVE SESSION

At 12:30PM, an executive session was called to discuss Director Monagle's performance. Upon recall at 1:10PM, no action had been taken.

## ADJOURNMENT

Upon a motion made and duly seconded, unanimously **RESOLVED**: To adjourn meeting at 12:41PM.